

DVDMS

(Ministry of Health & Family Welfare(Govt. of India)

User Manual Version 1.0



CENTRE FOR DEVELOPMENT OF ADVANCED COMPUTING (A Scientific Society of Ministry of Electronics and Information Technology, Govt. of India)

Anusandhan Bhawan

201307, District Gautam Budh Nagar (Uttar Pradesh) Tel.: 0120 - 3063311-13, Fax: 0120 - 3063317

Website: www.cdac.in

This is a controlled document. Unauthorized access, copying and replication are prohibited. This document must not be copied in whole or part by any means, without the written authorization of Competent Authority, C-DAC, Noida.



1.	User Login & Logout Process	4
2.	Annual Demand Management 2.1 Online Annual Demand Process 2.1.1 Online Annual Purchase Demand Compilation	6 6 6
3.	Release Order Process	<i>8</i> 8
4.	Local Purchase and Challan Process	10
	4.1 Local PO4.2 Challan Process For Local PO	10 15
5.	Miscellaneous Processes	18
	5.1 Issue Desk	18
	5.2 Indent Acknowledge Desk	20
	5.3 Transfer Request for Shortage	21
	5.4 Transfer Request Excess	24
	5.5 Online Transfer Order Detail	27
	5.6 Item wise Transfer Acknowledge Desk	30
	5.7 Issue to Third Party	33
	5.8 Receive from Third Party	35
	5.9 Issue to Sub Store Offline	37
	5.10 Condemnation of Expired Items	39
	5.11 Breakage/ Lost Item Details	41
6.	Inventory Management Programme	44
	6.1 Add Item Inventory	44
	6.2 Inventory Management Desk	46
	6.3 Physical stock Verification	47
	6.4 Stock Status Modification Process	48

1. User Login & Logout Process



 Steps required for "Login CMSS/ MSO" users:

 Test URL:
 https://dvdmsmscp.uat.dcservices.in/IMCS/login

 Username:
 admin_nvbdcp

 Password:
 admin@123

 Step 1: Open the Test url links as give above & type "User Name", "Password", "Captcha" & Click on "Login" button.



Step 2. After click on "**Login**" button, "**Welcome User**" page is open. Here there are two types of Modules are provided (**Services and Report**).

- Services Module:-In this module all transactions & different types of application services are provided.
- **Report Module:**-In this module report are generated for the given Services. In this application Services & Report sub module appear as under.

 Services Demand Management Receive Management Issue Management Procurement Management Inventory Management Program 		
Services Demand Management Receive Management Issue Management Procurement Management Inventory Management Program		
Demand Management Receive Management Issue Management Procurement Management Inventory Management Program	Services	
Receive Management Issue Management Procurement Management Inventory Management Program	Demand Management	~
Issue Management • Procurement Management • Inventory Management Program •	Receive Management	~
Procurement Management Inventory Management Program	Issue Management	~
Inventory Management Program	Procurement Management	~
	Inventory Management Program	~
CMSS View	CMSS View	~
Reports	Reports	
Reports	 Reports	
M Reports Cmss warehouse dashboard	⋒ Reports Cmss warehouse dashboard	
Reports Cmss warehouse dashboard Programs detail dashboard	m Reports Cmss warehouse dashboard Programs detail dashboard	

Steps Required for "User Logout Process :-

Inventory Mgmt Reports

Mis Report

On "Welcome user page" click on "Logout" button. As shown in the screen User will move to back on Login Page.

DVDMS - National Vector Borne Disease Control Programme Ministry of Health & Family Welfare (Govt. of India)	Q	8	↓ w	elcome, admin_nvbdcp 🌡
				🎍 Change Password
Home Menu				[→ Logout



2. Annual Demand Management

2.1 Online Annual Demand Process

Health facilities and institutes DH, CHC & PHC across India should be able to submit their annual demands online.

2.1.1 Online Annual Purchase Demand Compilation

This process involves compilation of the generated demand by state warehouse as per thehierarchy level. Submitted demands from facilities are compiled at higher levels.

Activities that can be performed.

- Compile: This activity involves compilation of demand requests within the system.
- View: This functionality allows users to access and review compiled demand that have been submitted or are in progress.

Step 1: Click on "**Online Annual Purchase Demand Compilation New**" sub menu from the Services. **Step 2**: To compile the annual purchase demand by NVBDCP-HQ Select Demand Period, Store Name & To Store Name from the drop down & click on "**GO**" Button.

Demand Demand Com	pilation			View
Demand Period*:	2024 - 2025	Compilation Date:	09-Sep-2024	Store Name*: Nodal Officer NVBDCP Balia(Uttar Prade >
To Store Name:	NVBDCP-HQ	 Notification Number: 	2024830001	Last Submission Date: 09-Sep-2024
			6	
			😑 Clear	*Mandatory Fields
				Please olick the lock icon to unlock the Item and Enter the Qty. Searched Drug Selected Drug Visited Drug Modify, © Cancel, W View

	Ster	3:	On	click '	"GO"	Button	Com	pile [·]	pending	drug	list ar	e apr	beared.
--	------	----	----	---------	------	--------	-----	-------------------	---------	------	---------	-------	---------

Demand Demand C	ompilation				■ view
Demand Period*:	2024 - 2025	Compilation Do	ate: 09-Sep-2024	Store Name*:	Nodal Officer NVBDCP Balia(Uttar Prade ~
To Store Name:	NVBDCP-HQ	 Notification Nut 	mber: 2024830001	Last Submission Date:	09-Sep-2024
Received / Pending D	emand				
Store N	lame	Request No.	Request Date	Total No of Drugs (Demanded)	Total No of Drugs (Not Demanded)
NVBDCP PHO	C UP Balia	108324090001	09-Sep-2024	2	34
NVBDCP CH	HC Baliya				
			€ ompile]		
			E Clear		*Mandatory Fields
				Please click the Searched Dru Modify , co Can	lock icon to unlock the Item and Enter the Qty. ug – Selected Drug – Visited Drug 🙀 ccel , 😗 View



Step 4:- Compilation Pending Data table grid appears on the Screen, click on "Compile" button.

Step 5: Data should be Final Save upon clicking on "Final Saved" button "Demand for Year 2024 -2025 Final Saved successfully" appears on the screen.

	s	tore Name		Request No.		Req	uest Date	т	Total No of Drugs (Demanded)			Total No of Drugs (Not Demanded)	
	NVBD	CP PHC UP Balia		108324090001		09-9	Sep-2024		2			34	
	NVBD	ICP CHC Baliya											
<mark>ted</mark> ch D	Group No Drug ::	i <mark>me</mark> : Dengue And C	hikungunya										
ŧ	c	ode	Name	Specification	Unit Pack	Absolute Rate	Annual Demand For Last Year	Last Year Consumptior	Avl. Qty (Compiling Store)	Avi. Qty (Sub Store)	NV	BDCP	Tot. Qty
	Gro	oup Name : Dengue A	nd Chikungunya		Total Available It	em(s):3 To	tal Visited Item(s) :	0			_		
•	381	ELISA bas Chikungu NIV [381]	ed IgM kits for Inya- Kit supply through	0	Nos	0.000000 / No.	0	0.00	0	0	0	c	J
	380	ELISA bas Kit supply	ed IgM kits for Dengue- through NIV [380]	0	Nos	456.000000 / No.	0	0.00	0	0	1000	1	000
	202	EUSA bas	ed NSI kits for Dengue-	0	Nor	0.000000 / No	0	0.00	0	0	•	r	>
arks:		QK		11.									
													*Mandatory Fi
						Draft Save	Final Save 🚊	Clear					
										Please click the loc	k icon to unl	ock the Item a	nd Enter the Q
										Searched Drug	Selected I	Drug 🔍 Visited	1 Drug 🔞

Step required for Annual Demand Compilation -"View" Button.

Step1: Click on "View" Check box & select store name from the combo and click on "GO" button.

Annual Demand Compil	ation View			
Demand Period*:	2024 - 2025	<pre>Store Name:*</pre>	Nodal Officer NVBDCP Balia(Uttar Prade v	
			6	
			B Save = Clear Save	*Mandatory Fields
				Program Qty. : Demanded Approved

Step2: Data table appear as status "Freeze Pending" select record upon clicking on radio button & see the details.

Annual Demand Compilation View
emand Period*: 2024 - 2025 v Store Name:* Nodal Officer NVBDCP Balia(Uttar Prade v
Request No. Request Date To Store Name Status Notification No.
Image: NVBDCP-HQ Freeze Pending 2024830001

Step 2: Select data from the combo & click on "Freeze" button.

3. <u>Release Order Process</u>

This Process is used to initiates and sends a formal request to the Procurement agency for the acquisition of items.

Release Order has two step process

- Offline Release Order (Generated by HQ)
- Online Release Order (Generated by Nodal Officer & Approved by HQ)

3.1 Online Release Order

Activities that can be performed.

- **Generate**: This activity involves creating new Release Order within the system. Users can initiate requests for various items as per their requirements.
- **Delete:** This activity performs to delete the Release Order.
- **Report:** Facility to print the data on click to "**Print**" Button
- View: Facility to View data / records by clicking "View" Button

Steps Required for Online Release Order Generation by Programme HQ:

Step 1:- Click on the Sub-desk "Release Order Desk" from the "Demand Management" from Services. Step 2: The below screen is appeared on the screen.

Home Menu Release Order 🛛							
Release Order(Online)						Approval In-Process	V 🗄 Generate 🗎 Report
Show 10 v entries						Search	
STORE NAME	RO NO.	RO DATE	TO STORE	PROGRAMME NAME	REQUEST TYPE	REQUEST STATUS	ACTION
Nodal Officer NVBDCP BANKA (BIHAR)	101724070007	11-Jul-2024	PATNA CITY-CW	NVBDCP	Normal	Approval In-Process	0
Showing I to I of I entries							Previous 1 Next
Urgent							

Step 3: Click on "Generate" button on the below.

Step 4: Select the values from drop-down and click on "Go" button.

Home Menu Release Or	der 🛛						
Release Order(Onlir	ne)						
			0004 0005			N 0 0004	
Indenter Name:	Nodal Officer NVBDCP Andaman Nicobar	 Financial Year: 	2024-2025		RO Date :	II-Sep-2024	
Request Type :	Normal ○ Urgent	Issuing Warehouse* :	CHENNAI-CW	~	Programme Name* :	NVBDCP	~
			Go→				
Search Item ::							
Item Code		ltem Name		UOM	Last Request	ed Qty. Request Q	ry. Approx Cost
Group Name::	Dengue And Chikungunya						
381	ELISA based IgM kits for Chikungunya- Kit supply the	ough NIV		NO.	122 N	0	U
382	ELISA based NS1 kits for Dengue- Fund given to Sta	tes in PIP		No.	222 N	0	0
380	ELISA based IgM kits for Dengue- Kit supply through	NIV		Kits	1477 N	0	0
Group Name::	Japanese Encephalities						
222				A1.	CAPA N	Total Cost(Rs	0.00
Postal Address of Consi	gnee:						
Release Order(Online) Inderiter Name: Nodel Officer NVBDCP Andoman Noobar Financial Year: 2024-2025 R0 Date : II-Sep-2024 Request Type : Nodel Officer NVBDCP Andoman Noobar Financial Year: CHEMMA-CW Programme Name*: NVBDCP Search Item :: Search							
Release Order(Online) Indenter Name: Nodal Officer NVBDCP Andoman Nicobar Request Type : 							
		8	Save 😑 Clear 😣 Car	icel			Mandatory Fields

Step 5: Fill all details and Save the page on click "Save".

Steps required for "View" records:

View: User can view data on click "**View**" from the data table. "**Saved**" data will appear on View page. On Click "**View**" button the following screen are appear.

							Sun out
me Menu Release O	rder 🛛						
Release Order(Onlin	ne) View						
tore Name :	Nodal Officer NVBDCP BANKA (BIHAR)	Item Category :	Drug	ROI	No. :	101724070007	
O Date :	11-Jul-2024	Request Type :	Release Order Online	To S	tore Name :	PATNA CITY-CW	
rogramme Request D	ate:11-JUL-2024						_
Drug Detail(s)							
-							
	Item Name			Available Qty	Re	equested Qty	Issued Qty
ACT-AL (3-8 years age)	/ Packs of 12 Tabs [27]			0 Nos	1	10000 Nos	0 Nos
Artesunate Injections / K	its [37]			0 Nos		20000 Nos	0 Nos
pproval Detail(s)							
S.No	Level Type	User I	Name	User Level		Approva	I Date & Time
	Robing the (store tevel)	Admin Nybdep (ournin_invoicp)				
			× Cancel				

Steps required for "Cancel" records:

Step 1: User can Cancel data which is not approved by HQ. On Click "**Cancel**" button the following message will appear on screen.

Home Menu Release Order 🖬									
Release Order(Online)						Approval In-Process	Generate Report		
Show 10 v entries	Show 10 v entries								
STORE NAME	RO NO.	RO DATE	TO STORE	PROGRAMME NAME	REQUEST TYPE	REQUEST STATUS	ACTION		
Nodal Officer NVBDCP BANKA (BIHAR)	101724070007	11-Jul-2024	PATNA CITY-CW	NVBDCP	Normal	Approval In-Process	00		
Showing 1 to 1 of 1 entries							Previous 1 Next		
Urgent									
		⊕ dvdr	nsmscp.uat.dcservices.in						
		Selected	Record (s) are being deleted						
		Are You	Sure						
				OK Cancel					

Step 2: Click on "Ok" to Cancel the record.

4. Local Purchase and Challan Process

This process allows States to create local purchase order in case of emergency procurement.

4.1 Local PO

States Nodal officer/ DH/ CHC/ PHC will have provision to create Local PO for their local budget.

Activities can be performed

- Generate: This activity involves creating local purchase order within the system. Users can initiate procurement for various items as per their requirements.
- View: This functionality allows users to access and review generated local purchase orders that have been submitted or are in progress.



• **Print**: Users can generate physical copies of local purchase order for documentation or sharing purposes.

Steps required for Local Purchase Order ->Generation.

Step 1: Select "Local Purchase Desk" sub menu from the "Procurement Management Desk" in Services

Services	
Demand Management	~
Receive Management	~
Issue Management	~
Procurement Management	~
 Help Desk 	
 Solution Desk 	
 Purchase Order Desk 	
 Letter Of Acceptance Details 	
 Rate Contract Details 	
 Supplier Interface Desk 	
 Purchase Order Approval 	
 Local Purchase Desk 	
Inventory Management Program	~
CMSS View	~

Step 2: The below screen is appeared. To create Local Purchase Order click on Generate Button.

ocal Pure	chase Desk 🛛							
ration [Desk							🕀 Generate
ries							Search:	:
	PO NUMBER	PO VALUE	PO DATE	SUPPLIER	DRUG NAME	ΡΟ ΤΥΡΕ	PO STATUS	ACTION
	10942400004	300.0000	16-Jul-2024	Shivam	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	Local Purchase	Closed	•••
DCP	10942400002	3000.0000	21-Jun-2024	Shivam	ACT-AL(4-8 YEARS) [281]	Local Purchase	Closed	000
2 entries								Previous 1 Next

Step 3: Select Data from the combo as required & click on "GO" button.

Home Menu Local Purche	ase Desk 🛛							
Purchase Order Gen	aration Form(Local Purcha							
Store Name:*	AGARTALA-CW	×	РО Туре:*	Local Purchase	~	PO Generation Period:	2024 - 2025	~
Programme Name:*	NVBDCP	~	Funding Source:*	Domestic Fund - DF	~	Supplier:*	Shivam[Main]	~
Purchase Order Date:*	18-Jul-2024		Category:*	Drug	~			
				Go →				
								 Mandatory Fields

Step 4: The following screen appears, fill the data & click on "Save" button.



Step 5: **"Data Saved Successfully**" message appear on the screen. After save records the Local PO is added in the data table grid with Local PO Status - **"Pending**".



Steps for Local Purchase-View

Step 1: Select the records & click on "View" icon from the data table.

Local PO generation Desk										
Show 10 v entries										
STORE NAME	PO NUMBER	PO VALUE	PO DATE	SUPPLIER	DRUG NAME	PO TYPE	PO STATUS	ACTION		
AGARTALA-CW	10942400004	300.0000	16-Jul-2024	Shivam	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	Local Purchase	Closed	• و 🍳		
AGARTALA-CW	10942400005	0.0000	18-Jul-2024	Shivam	DEC Tablets / Tablets [79]	Local Purchase	Pending	<u>e</u>		
Nodal Officer NVBDCP Bokaro	10942400002	3000.0000	21-Jun-2024	Shivam	ACT-AL(4-8 YEARS) [281]	Local Purchase	Closed	• •		
Showing 1 to 3 of 3 entries								Previous 1 Next		



me Menu 🛛 Local Purchase Desk 🖬					
Local PO View (Local Purchase)					
Store Name: AGARTALA-CW	PO Type:	Local Purchase	PO Gener	ation Period: 2024 - 2025	
Purchase Order Date:	PO No.:	10942400005	Supplier I	Name: Shivam	
Drug/Item Name: DEC Tablets / Tablets [79]	Programme Name:	NVBDCP			
Rate Contract Details(s)					
# Drug Name		PO No.	Rate/Unit	Order Qty	Total Rate
Purchase Order Details(s)					
Store Name	Current Stock	Qty In Quarantine	Qty In Major Sub Stores	Reorder Level	Schedule i
AGARTALA-CW	0	0			
			0	0	1000
		-	0	0	1000
Schedule i 1:	1000	_	0 Total	0 Order Qty	1000
Schedale i si Purchase Detail(s)	1000		0 Total	0 Order Qty	1000
Schedule I II Purchase Detail(s) Purchase Source: -	1000 Delivery Say(s)/ Schedr [I-II-III-IV-V]:	ule	0 Total Next PO D	0 Drder Qty ato:	1000
Schedule I ni Purchase Detail (s) Purchase Source: - Purchase Committee 0 Newton Code:	1000 Delivery Say(s)/ Schedi [1-II-III-IV-V]: Verified By:	ule Employee Nvbdcp	0 Total Next PO D Verified D	0 Order Qty ate: ote:	1000
Schedule Lii Purchase Detail(s) Purchase Source: - Purchase Committee 0 Meeting Date:	1000 Delivery Say(s)/ Schedr [I-ii-iii-iv-v]: Verified By:	ule Employee Nbdop	0 Total Next PO D Verfiled D	Dorder Qty ato: ato:	1000
Scheddes ri Purchase Detail(s) Purchase Source: - Purchase Committee 0 Meeting Date: Component Details	1000 Delivery Say(s)/ Schedi [I=it=it=1v-v]: Verified By:	ule Employee Nvbdcp	0 Total Next PO D Verified D	0 Driđer Qty ato: ato:	1000

Steps for "Local Purchase Order-Print"

Step 1: Select the records & click on "Print" icon from the data table.

Step 2: Below screen appears & click on "Print" Button.

Step 3: To click on PDF icon PDF file for the selected Local Purchase is generated.

Home Menu Local Purchase	Desk 🛛										
Local PO generation Desk	Local PO generation Desk										
Show 10 v entries								Search:			
STORE NAME	PO NUMBER	PO VALUE	PO DATE	SUPPLIER	DRUG NAME	PO TYPE	PO STATUS	ACTION			
AGARTALA-CW	10942400004	300.0000	16-Jul-2024	Shivam	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	Local Purchase	Closed	<u>.</u>			
AGARTALA-CW	10942400005	0.0000	18-Jul-2024	Shivam	DEC Tablets / Tablets [79]	Local Purchase	Pending	000			
Nodal Officer NVBDCP Bokaro	10942400002	3000.0000	21-Jun-2024	Shivam	ACT-AL(4-8 YEARS) [281]	Local Purchase	Closed	000			
Showing I to 3 of 3 entries								Previous 1 Next			

				AND THE ALL MERINA AND THE AND	Print 2 sheets or	paper		🛁 🎵 🗙
		+CMSS +	- 1	No Briane No 1971-000-0017 Starf Starfu	Destination	~	Υ,	
				The planet planet behaviory behaviory and an and the planet plane	Orientation	: Uma Shankar Dikshit Marg, Teen Murti Road, Juri,		
/s. Shivam ifsdf			- 1	The second secon	Pages			
əar Sir,			- 1		All	~		
e are pleased t	to place orders for the supply of the follo	owing items as per the quantity, r	ate and or	Rendy Trans, (Ski Provense)	Color mode			
			- 1		Color	~		
Product Code	Drug Name	Po No.			More settings		Quantity (In Piece)	Value
A	ACT-AL (14+ Adult) / Packs of 24 Tabs	10942400004			Print using the system dialog	C	50 Box (Box of 1) (50 No)	318.00
p p	DEC Tablets / Tablets	10942400005					50 Box (Box of 1) (1000 No)	0.00
ates are exclusive	e of local taxes		_					Total Amount:-318

Steps for "Local Purchase Order-Cancel"

Step 1: Local Purchase order can be Cancel when Local Purchase Order Status are Pending.

Step 2: Select (Status-Pending) records and click on Cancel button.

Home Menu Local Purchase	Desk 🛛					Home Menu Local Purchase Desk 🖬											
								I Generate									
Local PO generation Desk																	
Show 10 v entries																	
STORE NAME	PO NUMBER	PO VALUE	PO DATE	SUPPLIER	DRUG NAME	PO TYPE	PO STATUS	ACTION									
AGARTALA-CW	10942400004	300.0000	16-Jul-2024	Shivam	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	Local Purchase	Closed	ی و و									
AGARTALA-CW	10942400005	0.0000	18-Jul-2024	Shivam	DEC Tablets / Tablets [79]	Local Purchase	Pending	0 🖲									
Nodal Officer NVBDCP Bokaro	10942400002	3000.0000	21-Jun-2024	Shivam	ACT-AL(4-8 YEARS) [281]	Local Purchase	Closed	000									
Showing 1 to 3 of 3 entries								Previous 1 Next									

Step 3: The below screen appears write "Cancel Remarks" and click on Saved button.

Step 4: "**Records Successfully Cancel**" message appear on the screen. After cancel this records Local PO is removed from the data grid table.

Home Menu Local Purchas	e Desk 🛛						
Local PO Cancel Desk							
Store Name :	AGARTALA-CW	PO Number :	10942400005		PO Date :	18-Jul-2024	
РО Туре :	Local Purchase	Category:	Drug		Supplier Name :	Shivam	
PO Ref. Number :	TEST/LOCAL/PO/37/10942400005						_
Cancel Details							-
*Cancel By:	Employee Nvbdcp - AGARTALA-CW	, Cancel Remarks:	ok	h			
			Save Cancel				* Mandatory Fields



4.2 Challan Process For Local PO

The described process enables State users to receive Challan Details for Local PO within the system. Users receive Challan details to verify the receipt of items ordered through a Local Purchase Order.

Activities that can be performed on Local Challan Desk.

- **Receive**: This action involves acknowledging the receipt of the Challan.
- **Freeze**: This activity may involve verification and freezing or locking the received Challan details to prevent further modifications.
- View: State users can view details of received Challans for reference, tracking, and verification purposes.
- **Cancel:** This action involves Cancel the receipt of the Challan.

Steps for Challan Process for Local Purchase:-"Received"

Step 1: Select "Challan Process for Local Purchase" sub menu from the "Received Management Desk" in Services Module.

Services	
Demand Management	~
Receive Management	~
 Receive From Third Party Challan Process Challan Process For Local Purchase 	
Issue Management	~
Procurement Management	~
Inventory Management Program	~
CMSS View	~

Step 2: The below screen appears, click on "**Received**" icon, fill the details & click "**Saved**" button. **Step 3:** "**Data Successfully Saved**" message appear on the screen.

Home Menu	Challan Process For	Local Purchase 🗵									
Challan Proce	ess For Local Pure	chase						Challe	an Status 🗸 📄 Report		
Show 10 v entries Search:											
STORE NAME	CHALLAN NO	PO NO(PREFIX)	DLVY ACK. DT	ITEM NAME	REC. QTY	ACCEPT QTY	SUPPLIER NAME	REQUEST STATUS	ACTION		
AGARTALA-CW	10682400002	10942400004(-)	16-Jul-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	50 Nos	50 Nos	Shivam	Closed	6 • 8		
Nodal Officer NVBDCP Bokaro	10682400001	10942400002(-)	28-Jun-2024	ACT-AL(4-8 YEARS) [281]	50 Tablet	50 Tablet	Shivam	Closed			
Showing 1 to 2 of	howing 1 to 2 of 2 entries										

Menu Challan Pre	ocess For Local Purchase 🛛					-
hallan Process >> I	Delivery Challan Ack					
re Name Name:		РО Туре	Local Purchase	PO No.	TEST/LOCAL/PO/37/10942400004	
Date*	16-Jul-2024	Supplier Name*	Shivam	Received Date*	18-Jul-2024 [dd-Mon-yyyy]	
√Invoice No.*	7878	GRN/Invoice Date*	19-Jul-2024 [dd-Mon-yyyy]	Schedule No.*	Select ~	
very Date		Late Delivery Days*				
Item Details						
Mandatory Fi	ields					

over Barry

Steps for Challan Process for Local Purchase:-"Freeze"

Step 1: Select "**Challan Process for Local Purchase**" sub menu from the "**Received Management Desk**" in Services Module.

Step 2: The below screen appears, click on "Freeze" icon, fill Remarks & click on "Saved" button. Step 3: "Data Successfully Saved" message appear on the screen.

Step 4: After "Freeze" Challan PO Status & Challan status should be "Closed".

lome Menu Ch	allan Process For	Local Purchase 🗵							
Challan Process For Local Purchase									
STORE NAME	CHALLAN NO	PO NO(PREFIX)	DLVY ACK. DT	ITEM NAME	REC. QTY	ACCEPT	SUPPLIER NAME	Searc REQUEST STATUS	
AGARTALA-CW	10682400002	10942400004(-)	16-Jul-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	50 Nos	50 Nos	Shivam	Closed	© <mark>6</mark> 3
Nodal Officer	10682400001	10942400002(-)	28-Jun-2024	ACT-AL(4-8 YEARS) [281]	50 Tablet	50 Tablet	Shivam	Closed	

Report:-To check the Report of Local Purchase Order the following steps are follows:-

Step 1: Select Challan Status from the drop-down menu and click on "Report" button.

Step 2: Report data are generated, here user can Print & download PDF file of Report.

Home Menu	Challan Process For	Local Purchase 🗵							
Challan Proc	ess For Local Pur	chase						Challe	an Status 🗸 🖉 Report
Show 10 v er	tries							Search	x.
STORE NAME	CHALLAN NO	PO NO(PREFIX)	DLVY ACK. DT	ITEM NAME	REC. QTY	ACCEPT QTY	SUPPLIER NAME	REQUEST STATUS	ACTION
AGARTALA-CW	10682400002	10942400004(-)	16-Jul-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	50 Nos	50 Nos	Shivam	Closed	
Nodal Officer NVBDCP Bokaro	10682400001	10942400002(-)	28-Jun-2024	ACT-AL(4-8 YEARS) [281]	50 Tablet	50 Tablet	Shivam	Closed	
Showing 1 to 2 o	f 2 entries								Previous 1 Next

View:-To View the Challan Status click on "**View**" icon as following screen. User can print Challan on clicking "**Print**" Button.

Home Menu Ch	nallan Process For	Local Purchase 🗵							
Challan Proces	s For Local Pure	chase						Challe	an Status 🗸 🖻 Report
Show 10 v entrie	es							Search	x.
STORE NAME	CHALLAN NO	PO NO(PREFIX)	DLVY ACK. DT	ITEM NAME	REC. QTY	ACCEPT QTY	SUPPLIER NAME	REQUEST STATUS	ACTION
AGARTALA-CW	10682400002	10942400004(-)	16-Jul-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	50 Nos	50 Nos	Shivam	Closed	
Nodal Officer NVBDCP Bokaro	10682400001	10942400002(-)	28-Jun-2024	ACT-AL(4-8 YEARS) [281]	50 Tablet	50 Tablet	Shivam	Closed	
Showing 1 to 2 of 2	Showing 1 to 2 of 2 entries Previous 1								Previous 1 Next

Menu Chal	llan Process For Local Purchase 🖬							
allan proce	ss>> View							
a Name:	AGARTALA-CW	Suppl	lier Name:	Shivam	PO No.:	10	942400004	
ın Receivec	d Detail Challan No	Received Dat	e	Supplier Receipt No.	Supplier Receipt Date	Sched	lule Type	Delivery Mode
an Received	d Detail Challan No 10682400002	Received Dat 16-Jul-2024	te	Supplier Receipt No. 45345	Supplier Receipt Date 16-Jul-2024	Sched Fresh	l ule Type I Supply	Delivery Mode NA
an Received	d Detail Challan No 10682400002 stail(s) Item Name	Received Dat 16-Jul-2024	te Batch No.	Supplier Receipt No. 45345 DCC File Name	Supplier Receipt Date 16-Jul-2024 Exp. Date	Sched Fresh Supplied Qty.	Iule Type	Delivery Mode NA Status
an Received	d Detail Challan No 10682400002 stail(s) Item Name ACT-AL (14+ Adult) / Packs of 24 T	Received Dat 16-Jul-2024 abs [30]	Batch No. TEST FOR LF	Supplier Receipt No. 45345 DCC File Name NA	Supplier Receipt Date 18-Jul-2024 Exp. Date 31-Jul-2026	Sched Fresh Supplied Qty. 50 Nos	Lule Type Supply Accepted Qty. 50 Nos	Delivery Mode NA Status Freezed

5. Miscellaneous Processes

5.1 Issue Desk

The specified procedure is designed to accommodate facilities aiming to authorize the distribution of items to their subsidiary Stores. By implementing this method, real-time inventory records can be maintained.

Issue for Indent:-The described process enables facility to issue the drugs to the sub stores based on generated demand from sub stores.

Activities on the Issue Desk include:

- **Issue**: State warehouse personnel initiate the issuance process by recording the issuance of drugs against specific Release Orders.
- **Modify**: Authorized users can make modifications to issued records if there are any errors or changes required.
- View: Users can view details of issued drugs for reference and verification purposes.
- **Print**: Users have the option to generate a physical or digital copy of issued records for documentation and auditing purposes.

Steps Required for Issue Desk.

Step 1: Select "Issue Desk" sub menu from the "Issue Management Desk" in Services Module.



Step 2: The following Screen are appeared. Click on "Issue" icon to issue the drugs.

Home Menu Issue Desk 🛛 Indent Gene	eration 🗵								
Issue Desk						Issue	e Status	✓ Preport	
Show 10 v entries Search:									
WAREHOUSE NAME	INDENTING OFFICER	REQUEST NO	REQUEST DATE	PROGRAMME NAME	REQUEST TYPE	LAST ISSUE DATE	STATUS	ACTION	
Nodal Officer NVBDCP Balia(Uttar Pradesh)	NVBDCP PHC UP Balia	101724070012	22-Jul-2024	NVBDCP	Normal	09-Jul-2024	Issue Pending	00	
Nodal Officer NVBDCP Balia(Uttar Pradesh)	NVBDCP PHC UP Balia	101724070011	22-Jul-2024	NVBDCP	Normal	09-Jul-2024	Issue Pending	000	
LUCKNOW-CW	Nodal officer NVBDCP Bareilly Uttar Pradesh	101724070009	19-Jul-2024	NVBDCP	Normal	19-Jul-2024	Issue Pending	000	
PATNA CITY-CW	Nodal Officer NVBDCP ARARIA (BIHAR)	101724070006	11-Jul-2024	NVBDCP	Normal	-	Issue Pending	000	
CHENNAI-CW	Nodal Officer NVBDCP Andaman Nicobar	101724070003	09-Jul-2024	NVBDCP	Normal	21-Jun-2023	Issue Pending	000	
HYDERABAD-CW	Nodal Officer NVBDCP Andhra Pradesh	101724070002	09-Jul-2024	NVBDCP	Normal	14-Dec-2022	Issue Pending	000	
CHENNAI-CW	Nodal Officer NVBDCP Andaman Nicobar	101724070001	02-Jul-2024	NVBDCP	Normal	21-Jun-2023	Issue Pending	000	
Showing 1 to 7 of 7 entries							Previou	is 1 Next	

Step 3: Fill the "Issue Qty" in the given box and fill the other details & click on "Save" button.

lome Menu Issue Desk	Indent Generation								
Issue Desk									
Warehouse Name:	Nodal Officer NVBDCP Balia(Uttar Pradesh)	Indenting Officer:	NVBDCP PHC UP Balia			Request No:		10172407001	2
Request Date:	22-Jul-2024	Programme Name:	NVBDCP						
Drug Details									
FIFO Wise Batch Details	item Name	Stock Qty. (Receiving Warehouse)	Stock Qty. (Issuing Warehouse)	Request Qty.	Balance Qty.	Issue Qty.	Carton No.	Batch No.	Mfg Name
(V)	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	95735	494255	100	100	100	40000006246	ACT3-8	Accent Pharmaceuticals Diagnostics
Transporter Details	1	Transporter name:	edae			Transpotatio	n amount	5000	
LR No.	77	Driver Name :	CDACTEST			Driver Mobile	No.	8318248981	
Vehicle no.:	11122								
Received Details									
Received By:	Employee Nvbdcp (~)	v Name of the Receiver	Employee Nvbdcp (-)			Remarks.		<u>ek</u>	<i>li</i>
									t Manufatana Field
									- Manaatory Fields



Step4: "**Request Save Successfully**" message appear on the screen. Data should be appeared on the home screen & status is changed to "**Ack Pending**".

5.2 Indent Acknowledge Desk

After the facilities receives the allocated stock in response to the Indent, it confirms the receipt of stock through the acknowledge desk.

Steps Required for "Issue Acknowledge Desk":

Step 1: Select "Issue Acknowledge Desk" sub menu from the "Receive Management Desk" in Services Module.

I Services	
Demand Management	~
Receive Management	~
 Receive From Third Party 	
 Challan Process For Local Purchase 	
 Issue Acknowledge Desk 	
 Itemwise Transfer Acknowledge Desk 	

Step 2: The following screen appear, here the indent status is Ack-pending appear. Click on "Ack" Button.

Home Menu 🛛 Issue Desk 🛛 Issue A	cknowledge Des	sk 🗵						
Issue Acknowledge Desk						[Status v	Report
Show 10 v entries						S	earch:	
АСК ВУ	REQUEST TYPE	WAREHOUSE NAME	GR NO	TRANSFER DATE	REQUEST NO/DATE	PROGRAMME NAME	STATUS	ACTION
NVBDCP PHC UP Balia	Issue To Store	Nodal Officer NVBDCP Balia(Uttar Pradesh)	1031240700004	22-Jul-2024	101724070011/22-Jul-2024	NVBDCP	Acknowledged-Pending	
NVBDCP PHC UP Balia	Issue To Store	Nodal Officer NVBDCP Balia(Uttar Pradesh)	1031240700003	22-Jul-2024	101724070012/22-Jul-2024	NVBDCP	Acknowledged-Pending	
Nodal officer NVBDCP Birbhum	Issue To Store	KOLKATA-CW	1031240400001	23-Apr-2024	101724040007/22- Apr-2024	NVBDCP	Acknowledged-Pending	
NODAL OFFICER NVBDCP INDORE	Issue To Store	BHOPAL-CW	1031240400001	25-Apr-2024	101724040010/25- Apr-2024	NVBDCP	Acknowledged-Pending	
Nodal officer NVBDCP Gomati	Issue To Store	AGARTALA-CW	1031240700003	19-Jul-2024	123654/10-Jul-2024	NVBDCP	Acknowledged-Pending	
Nodal Officer NVBDCP IMPHAL MANIPUR	Issue To Store	AGARTALA-CW	1031240700002	12-Jul-2024	4545/12-Jul-2024	NVBDCP	Acknowledged-Pending	
Nodal officer NVBDCP West Tripura	Issue To Store	AGARTALA-CW	1031240700001	09-Jul-2024	65656/09-Jul-2024	NVBDCP	Acknowledged-Pending	
Showing 1 to 7 of 7 entries							Previous	1 Next

Step 3: Fill the "Received Qty" box & Click on "Saved" Button.

ne Menu 🛛 Issue Desk 🛛	Issue Acknowledge Desk 🛛							
Acknowledge Desk >> A	cknowledge							
eceiving Warehouse ame:	NVBDCP PHC UP Balia	Request Type:	Issue To Store			Request No:	101724070011	
equest Date:	22-Jul-2024	Programme Name:	NVBDCP			Remark:	fgfh	
isue By:	Nodal Officer NVBDCP Balia(Uttar Pradesh)	Issue Date:	22-Jul-2024			Issue No :	1031240700004	
Other Details								
ruck No:		Driver Name:				Driver Mobile No:		
iransfer Cost:	0.00							
o be Acknowledge Druş	g Details							
Rack Details	Drug Name	Batch No.	Ack. qty	Receive qty	Bkg/short qty	Balance qty	Mfg Name	FSource Name
	Artesunate Injections / Kits [37]	ART12	1000 Nos	1000	ο	0 No.	Alere Medical Pvt Ltd	Domestic Fund - DF

Step 4: "Record Acknowledge successfully!" message appear on the screen.

5.3 Transfer Request for Shortage

Transfer request for Shortage is created by the stores with shortage of any item.

Activities that can be performed

- **Generate**: Create new transfer request for shortage to initiate the transfer of drugs from facilities.
- **Modify**: Make changes to existing transfer request for shortage. This can include updating the quantities.
- **Delete**: Remove transfer request for shortage that are no longer needed.
- View: Access and review the details of transfer request for shortage.

Steps required for "Transfer Request for Shortage":

Step 1: Select "Transfer Request for Shortage" sub menu from the "Demand Management Desk" in Services Module.

E Services	
Demand Management	~
 Annual Demand Annual Demand Approval desk Indent Generation Offline Release Order Demand Notification Details New Annual Purchase Demand New Annual Demand Compilation New Freezing Annual Demand New 	
 Annual Demand Staggering Release Order Purchase Indent Desk Transfer Request for Shortage Transfer Request Excess 	
Receive Management	~
Issue Management	~
Procurement Management	~
Inventory Management Program	~

Step 2: The following screen is appeared click on "Generate" Button for Transfer Request for Shortage.

Home Menu Transfer Request for Shortage 🛛							
Transfer Demand Request Shortage						Transfer Status	✓
Show 10 v entries						Sea	rch:
STORE NAME	REQUEST NUMBER	REQUEST DATE	ITEM NAME	REQUEST QTY.	TRANSFER QTY.	STATUS	ACTION
Nodal Officer NVBDCP SIWAN (BIHAR)	10912400001	28-May-2024	Bivalent RDT kits for Malaria / Test kit [192]	5/5	10/5	Ack In-Process	000
Nodal Officer SPO NVBDCP Mizoram	10912400001	28-May-2024	Bivalent RDT kits for Malaria / Test kit [192]	100/100	100/0	Ack In-Process	000
Nodal Off. NVBDCP Delhi	10912400001	28-May-2024	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	595/595	595/0	Ack In-Process	000
Nodal Off. NVBDCP Delhi	10912400002	28-May-2024	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	95/95	95/95		000
NVBDCP CHC Bihar	10912400001	27-Aug-2024	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	200/200	200/200		000
NVBDCP CHC Bihar	10912400001	27-Aug-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	100/100	100/0	Ack In-Process	000
BANGALORE-CW	10912400001	25-Jul-2024	Bivalent RDT kits for Malaria / Test kit [192]	800/800	800/800		000
NODAL OFFICER NVBDCP INDORE	10912400001	25-Apr-2024	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	100/100	100/100		000
Nodal Officer NVBDCP Adilabad Telangana	10912400001	24-Jul-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	40/40	40/40		000
AGARTALA-CW	10912400002	24-Jul-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	65657/65657	90/0	Ack In-Process	000
Showing 1 to 10 of 26 entries							Previous 1 2 3 Next

Step 3: The below screen is appeared, select Warehouse name from the drop-down.

Step 4: Select the Item and enter demanded qty.

Step 5: Click on "Add" button to add item and click on "Save" to submit the record.

Step 6: After Save the records "Data Saved Successfully" message appear on the screen with status "Order In-Process". Here user can Modify, Delete & View the records.

arehouse Name:	Nodal Officer NVRDCP Adiiabad Telapaana	Request Date:		Status		
annouse nume.	Nodul officer Nabor Adiabad Feldigand	Request Dute.	11-Sep-2024	status.	Normal	~
lded Sortage Item Deta	il					
	Drug Name		Available Qty	Demanded Qty	Action	
w Sortage Item Details						
oup Name:	All	Sub Group Name:	All	v		
m Name:*	ACT-AL (3-8 years age) / Packs of 12 Tabs					
lected Item Name:	ACT-AL (3-8 years age) / Packs of 12 Tabs	Demanded Qty:				
			NosAvi. Qty =0 Nos			
			_			
			Add			
proval Details						
proval Date:	11-Sep-2024	Approved By:	Other	×		
			- Chur	Other		
her Details						
her Details						
her Details mark:						

Steps for "Modify" record:

Step 1: Go to the home screen & click on "Modify" icon. The below screen is appearing user can modify records & click on" Save" button.

ansfer Demand Request Shortage							Order In Process	Generate
w 10 v entries							Search	
ORE NAME	REQUEST NUMBER	REQUEST DATE	ITEM NAME		REQUEST QTY.	TRANSFER QTY.	STATUS	ACTION
dal Officer NVBDCP Andhra Pradesh	10912400001	12-Sep-2024	ACT-AL (6 months	is - 3 years age) / Packs of 6 Tabs [28]	1000/1000	0/0	Order In-Process	000
idal Officer NVBDCP Andaman Nicobar	10912400006	08-Aug-2024	Ambisome Inj. 50	mg / Vials [75]	5000/5000	0/0	Order In-Process	00
idal Officer NVBDCP Andaman Nicobar	10912400006	08-Aug-2024	DEC Tablets 100 m	ng [79]	4000/4000	0/0	Order In-Process	0 0
wing 1 to 3 of 3 entries								Previous 1 Nex
ne Menu Transfer Request for Shortage 🛙								
me Menu Transfer Request for Shortage Item Transfer Request Modify								
Item Transfer Request for Shortage D Item Transfer Request Modify Warehouse Name: Nodal Officer NVEDCP	' Andhra Pradesh	Request	Date:	12-5ep-2024	Group Name:	Mala	aria	
Item Transfer Request for Shortage Item Transfer Request Modify Warehouse Name: Nodal Officer NVEDCP Sub Group Name:	r Andhra Pradesh	Request i Item Nan	Date: me:	12-Sep-2024 ACT-AL (6 months - 3 years age) / Packs of 6 Tabs [28]	Group Name: Modify Status:	Mala	aria xrmal v	
Transfer Request for Shortage Item Transfer Request Modify Warehouse Name: Nodal Officer NVEDCP Sub Group Name: Previous status: Normal	Andhra Pradesh	Request Item Nan Demandi	Date: me: led Qty:	12-5ep-2024 ACT-AL (6 months - 3 years age) / Packs of 6 Tabs [28] 1000	Group Name: Modify Status: Available Qty:	Mala No 0	aria srmat v	
Transfer Request for Shortage Item Transfer Request Modify Item Transfer Request Modify Warehouse Name: Nodal Officer NVEDCP Sub Group Name: Previous status: Normal Programme Name: NVEDCP	Andhro Pradesh	Request Item Nan Demand	Date: me: led Qty:	12-5ep-2024 ACT-AL (6 months - 3 years age) / Packs of 6 Tabs [28] 1000 Nos	Group Name: Modify Status: Available Qty:	Mala No 0	aria srmal v	
Transfer Request for Shortage Item Transfer Request Modify Warehouse Name: Nodal Officer NVBDCP Sub Group Name: Previous status: Normal Programme Name: NVBDCP	Andhro Prodesh	Request Item Nan Demand	Date: me: ted Qty:	12-5ep-2024 ACT-AL (6 months - 3 years age) / Packs of 6 Tabs [28] 1000 Nos	Group Name: Modify Status: Available Qty:	Mala No 0	arla xrmol v	
Transfer Request for Shortage Item Transfer Request Modify Warehouse Name: Nodal Officer NVBDCP Sub Group Name: Previous status: Normal Programme Name: NVBDCP Approval Details Environ Annovard By (Annovard) Other Statustics	Andhra Pradesh	Request Item Nan Demand	Date: me: led Qty:	12-Sep-2024 ACT-AL (6 months - 3 years age) / Packs of 6 Tabs [28] 1000 Nos	Group Name: Modify Status: Available Qty:	Mala No O	aria xmal v	
Transfer Request for Shortage Item Transfer Request Modify Warehouse Name: Nodal Officer NVBDCP Sub Group Name: Previous status: Normal Programme Name: NVBDCP Approval Details Previous Approved By/Approval Othert2-SEP-20: Date:	Andhra Pradesh	Request Item Nan Demandi Approval Di	Date: me: led Qty: bate:	12-Sep-2024 ACT-AL (6 months - 3 years age) / Packs of 6 Tabs [28] 1000 Nos	Group Name: Modify Status: Available Qty: Previous Approved	Mala No 0 By: O	arla xmal v 3	•
Transfer Request for Shortage Item Transfer Request Modify Marehouse Name: Nodal Officer NVBDCP Sub Group Name: Previous status: Normal Programme Name: NVBDCP Approval Details Previous Approved By/Approval Other12-SEP-20 Date:	Andhra Pradesh 24/	Requet Item Nan Demand Approval D	Date: me: Jed Qty: hate:	12-Sep-2024 ACT-AL (6 months - 3 years age) / Packs of 6 Tabs [28] 1000 Nos 12-Sep-2024	Group Name: Modify Status: Available Qty: Previous Approved	Maia No 0 By: Of	arla vrmot v a	
Transfer Request for Shortage Item Transfer Request Modify Rem Transfer Request Modify Warehouse Name: Nodal Officer NVEDCP Sub Group Name: Previous status: Normal Programme Name: NVEDCP Approval Details ProvMous Approval Other12-SEP-202 Date: Name of the Approval.* Other Details Other Details	1 Andhra Prodesh 24	Request Item Nan Demand Approval D	Date: me: led Qty: vote:	12-Sep-2024 ACT-AL (6 months - 3 years age) / Packs of 6 Tabs [28] 1000 Nos 12-Sep-2024	Group Name: Modify Status: Available Qty: Previous Approved	Mala No O	aria xrmal v)	~

Step 2: "Record Successfully Modify "message appears on the screen.

Steps for "Cancel" record:

Step 1: Go to the home screen & click on "Cancel" icon. The below screen is appearing user can cancel record.

Home Menu Transfer Request for Shortage 🛛							
Transfer Demand Request Shortage						Order In Process	✓
Show 10 v entries						Search:	
STORE NAME	REQUEST NUMBER	REQUEST DATE	ITEM NAME	REQUEST QTY.	TRANSFER QTY.	STATUS	ACTION
Nodal Officer NVBDCP Andhra Pradesh	10912400001	12-Sep-2024	ACT-AL (6 months - 3 years age) / Packs of 6 Tabs [28]	1000/1000	0/0	Order In-Process	۲ ا
Nodal Officer NVBDCP Andaman Nicobar	10912400006	08-Aug-2024	Ambisome Inj. 50 mg / Vials [75]	5000/5000	0/0	Order In-Process	00
Nodal Officer NVBDCP Andaman Nicobar	10912400006	08-Aug-2024	DEC Tablets 100 mg [79]	4000/4000	0/0	Order In-Process	، کا 🔘
Showing 1 to 3 of 3 entries							Previous 1 Next

Step 2: The below message is appeared on screen, enter the remarks & click on "Ok" button.

Home Menu Transfer Request for Shortage 🛙							
Transfer Demand Request Shortage						Order In Process	✓
Show 10 v entries						Search:	
STORE NAME	REQUEST NUMBER	REQUEST DATE	ITEM NAME	REQUEST QTY.	TRANSFER QTY.	STATUS	ACTION
Nodal Officer NVBDCP Andhra Pradesh	10912400001	12-Sep-2024	ACT-AL (6 months - 3 years age) / Packs of 6 Tabs [28]	1000/1000	0/0	Order In-Process	0 🖸 0
Nodal Officer NVBDCP Andaman Nicobar	10912400006	08-Aug-2024	Ambisome Inj. 50 mg / Vials [75]	5000/5000	0/0	Order In-Process	00
Nodal Officer NVBDCP Andaman Nicobar	10912400006	08-Aug-2024	DEC Tablets 100 mg [79]	4000/4000	0/0	Order In-Process	000
Showing 1 to 3 of 3 entries							Previous 1 Next
			dvdmsmscpuat.dcsen/cesin ENTER REMARKS FOR CANCELATION OK Cancel				

Step 3: "Records Successfully Cancel" message appear on the screen.

Steps for "View" record

Step 1:-Go to the home screen & click on "View" icon. The below screen is appearing user can View & print record.

Home Menu Transfer Req	uest for Shortage 🛛							
Item Transfer Reques	t View							
Warehouse Name :	Nodal Officer NVBDCP And	aman Nicobar	Request Date :	20-Aug-2024		Group Name	e: Malaria	
Sub Group Name :			Item Name :	ACT-SP (for Adults) / Blister Pack	[34]	Demand Qty	y: 100 Nos	
Programme Name :	NVBDCP							
Order Detail(s)								
	Order No.	Orde	Date	Order For	Order	Qty.	Transfer Qty.	Ack/Bkg Qty.
109	32400020	20-AUG-2	024 11:30:19	Nodal Officer NVBDCP Adilabad Telang	ana 100 N	OS	0 -	0/0 -
Approval Details								
SNo	Level Type			User Name	User Li	avel		Approval Date & Time
				No Record Found				
				Print 📀 Cancel				

5.4 Transfer Request Excess

Transfer request Excess is created by the stores with an item is in excess.

Activities that can be performed

- Generate: Create new transfer request excess to initiate the transfer of drugs from facilities.
- **Modify**: Make changes to existing transfer request excess. This can include updating the quantities.
- **Delete**: Remove transfer request excess that are no longer needed.
- View: Access and review the details of transfer request excess.
- •

Steps required for "Transfer Request Excess":

Step 1: Select "Transfer Request Excess" sub menu from the "Demand Management Desk" in Services Module.

Service	es								
Demand M	anager	ment							~
 Ann 	ual De	mand							
 Ann 	ual De	mand	Approval desk						
 Inde 	ent Ger	eratio	on						
 Offli 	ne Rel	ease	Order						
 Den 	nand N	otifica	ation Details New	~					
 Ann 	ual Pu	rchase	e Demand New						
 Ann 	ual De	mand	Compilation Net	~					
► Free	ezing A	nnual	Demand New						
 Ann 	ual De	mand	Staggering						
 Rele 	ease O	rder							
	-		Deele						
 Pure 	chase I	ndent	Desk						
- Puro - Trar	chase I nsfer Re	ndent eques	t for Shortage						
	chase I nsfer Re nsfer Re	ndent eques eques	at for Shortage						
Pure Tran Tran	chase I nsfer Ro	ndent eques	at for Shortage					Stotus	⊞ Generate
Pure Pure Tran Transfer Request Excess B sfor Request for Excess To _ entries	chase I hsfer Ro	ndent eques	st for Shortage st Excess					Stotus Search:	⊞Generate
Pure Pure Tran Transfer Request Excess B sfer Request for Excess to _ entries Encouse NAME	RQNO		t Desk st for Shortage st Excess	BATCH NO	EXP DATE	req/sanc. quantity	ORDER/TIFF QTY.	Status Search:	E Generate ACTION
Pure Pure Prove Pro	REQ NO 1022400002		ITIMMME ACT-AL (5-8 years age) / Packs of 12 Tobs [27]	BATCH NO 0	EXP DATE 1	req./sanc. quantity 595/595	order/the qiv. 595/595	Status Search:	ACTION
Pure Pure Pure Transfer Request Excess B sfer Request for Excess 10entries ENOUSE NAME 4 Officer INVBDCP Bakaro 4 officer INVBDCP Delhi	REQ NO 1952400002 1952400002	REQ DATE 28-May-2024 28-May-2024	ITEMMAME ACT-AL (3-8 years oge) / Packs of 12 Tobs [27] Bivelent RDT ikts for Malaria / Test ikt [192]	BATCH NO 0 0	EXP DATE 5	req./sanc. quantity 595/595 5/5	080589/139F Q1Y. 595/595 5/5	Status Search:	ACTION
Pure Pure Pure Prove Prov	REG NO NSTEER R NSTEER R	REQ DATE 28-Mary-2024 28-Mary-2024	ITEMMAME ACT-AL (3-8 years age) / Packs of 12 Tabs [27] Bivelent RDT kits for Malaria / Test kit [192] ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	<mark>елсн но</mark> 0 0 0	EXP DATE	req./sanc. quantity 595/595 5/5	ORDER/TRF QTV. 595/595 5/5 95/95	Status Search: Status 	ACTION © © © © © ©
Pure Pure Pure Prove Prov	REG NO NSFER R NSFER R NSFER R NSFER R NSFER R NSE	REQ DATE 28-Mary-2024 28-Mary-2024 28-Mary-2024 28-Mary-2024 28-Mary-2024	HTEMMAME ACT-AL (3-8 years age) / Packs of 12 Tabs [27] Bivelent RDT kits for Malaria / Test kit [192] ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	<mark>елсн но</mark> 0 0 0 0	EXPOATE E	REQ./SANC. QUANTITY 595/595 5/5 55/5 40/40	ORDER/TRFQTV. 595/595 5/5 95/95 40/40	Status Search: Status 	ACTION © © © © © © © © ©
Pure Pure Pure Prove the second se	Etaase I Insfer R Instant	REQ DATE 28-May-2024 28-May-2024 28-May-2024 28-May-2024 24-Jul-2024 22-May-2024	Itemski Itemski Itemski Act-AL (2-8 years age) / Packs of 12 Tabs [27] Bivalent Rot kils for Malaria / Test kk [192] Act-AL (2-8 years age) / Packs of 12 Tabs [27] Act-AL (2-8 years age) / Packs of 12 Tabs [27] Act-AL (3-8 years age) / Packs of 12 Tabs [27] Act-AL (3-8 years age) / Packs of 24 Tabs [30] Act-AL (3-8 years age) / Packs of 12 Tabs [27]	<mark>ВАТСН №</mark> 0 0 0 0 0 0	EXPOSITE E E E	REQ./SANC. QUANTITY 595/595 5/5 95/95 40/40 20000/20000	ORDER/TRF QTV. 595/595 5/5 95/95 40/40 20000/20000	Status Search: Status 	ACTION © © © © © © © © © © © © © © ©
Pure Pure Pure Prove the second se	RECHASSE Insfer RECINO 19922400002 19922400002 19922400002 19922400002 19922400002 19922400002 19922400002 19922400002 19922400002 19922400002 19922400002 19922400002 19922400002 19922400002	REQ DATE 28-Mary-2024 28-Mary-2024 28-Mary-2024 28-Mary-2024 28-Mary-2024 28-Mary-2024 28-Mary-2024 20-Aug-2024 20-Aug-2024	Itemski Itemski Itemski ACT-AL (3-8 years age) / Packs of 12 Tabs [27] Bivalent Rot kits for Malaria / Test kit [192] ACT-AL (3-8 years age) / Packs of 12 Tabs [27] ACT-AL (3-8 years age) / Packs of 12 Tabs [27] ACT-AL (3-8 years age) / Packs of 12 Tabs [27] ACT-AL (3-8 years age) / Packs of 12 Tabs [30] ACT-AL (3-8 years age) / Packs of 12 Tabs [30] ACT-AL (3-8 years age) / Packs of 12 Tabs [30]	<mark>ВАТСН №</mark> 0 0 0 0 0 0 0	EXPOATE E	REQ./SANC. QUANTITY 595/595 5/5 95/95 40/40 20000/20000 5/5	ORDER/TRF QTV. 595/595 5/5 95/95 40/40 20000/20000 5/0	Status Search: Search: Status Transfer in-Process	ACTION © © © © © ©
Pure Pure Pure Prove Prov	RIG NO NSTEER NO NSTEER NO NSTEER NO N922400002 N922400001 N922400001	REQ DATE 28-Mary-2024 28-Mary-2024 28-Mary-2024 28-Mary-2024 28-Mary-2024 20-Aug-2024 20-Aug-2024 20-Aug-2024	Itemski Itemski Act-AL (3-8 years age) / Packs of 12 Tabs [27] Bivalent Rot kits for Malaria / Test kk [192] Act-AL (3-8 years age) / Packs of 12 Tabs [27] Bivalent Rot kits for Malaria / Test kk [192] Act-AL (3-8 years age) / Packs of 12 Tabs [27] Act-AL (3-8 years age) / Packs of 12 Tabs [27] Act-AL (3-8 years age) / Packs of 24 Tabs [30] Act-AL (3-8 years age) / Packs of 24 Tabs [30] Act-AL (3-8 years age) / Packs of 24 Tabs [30] Act-AL (3-8 years age) / Packs of 24 Tabs [30] Act-AL (3-8 years age) / Packs of 24 Tabs [30] Act-AL (3-6 years age) / Packs of 24 Tabs [30] Act-AL (3-6 years age) / Packs of 24 Tabs [30] Act-T-AL (3-6 years age) / Packs of 24 Tabs [30] Act-T-AL (3-6 years age) / Packs of 24 Tabs [30] Act-T-SP (for Adults) / Blater Pack [34]	<mark>ВАТСН НО</mark> 0 0 0 0 0 0 0 0 0 0 0 0	EXPOSITE E	REQ./SANC. QUANTITY 595/595 5/5 95/95 40/40 20000/20000 5/5 5/5	ORDER/TRF QTV. 595/595 5/5 95/95 40/40 20000/20000 5/0 100/0	Status Search: Search: Status Transfer In-Process Transfer In-Process	ACTION © © © © © ©
	RIG NO NSTEER NO NSTEER NO NSTEER NO 10922400002 10922400002 10922400002 10922400002 10922400002 10922400002 10922400001 10922400001 10922400001 10922400001	REQ DATE 28-Mary-2024 28-Mary-2024 28-Mary-2024 28-Mary-2024 28-Mary-2024 20-Aug-2024 20-Aug-2024 19-Jul-2024 19-Jul-2024	Itemski Itemski ACT-AL (3-8 years age) / Packs of 12 Tabs [27] Bivalent Rot kits for Malaria / Test kit [192] ACT-AL (3-8 years age) / Packs of 12 Tabs [27] Bivalent Rot kits for Malaria / Test kit [192] ACT-AL (3-8 years age) / Packs of 12 Tabs [27] ACT-AL (3-8 years age) / Packs of 12 Tabs [27] ACT-AL (3-8 years age) / Packs of 12 Tabs [30] ACT-AL (3-8 years age) / Packs of 12 Tabs [30] ACT-AL (3-8 years age) / Packs of 12 Tabs [30] ACT-AL (3-8 years age) / Packs of 12 Tabs [30] ACT-SP (for Adults) / Blater Pack [34] ACT-AL (3-8 years age) / Packs of 12 Tabs [30]	ВАТСН НО 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	EPP DATE E	REQ./SANC. QUANTITY 595/595 5/5 95/95 40/40 20000/20000 5/5 5/5 5000/5000	ORDER/TRF QTV. 595/595 5/5 95/95 40/40 20000/20000 5/0 100/0 5000/0	Status Search: STATUS Transfer In-Process Transfer In-Process Transfer In-Process	ACTION © © © © © ©
	RIG NO NSTEER NO NSTEER NO NSTEER NO 10922400002 10922400002 10922400002 10922400002 10922400002 10922400002 10922400001 10922400001 10922400001 10922400001 10922400001 10922400001 10922400001	REQ DATE 28-Mary-2024 28-Mary-2024 28-Mary-2024 28-Mary-2024 28-Mary-2024 20-Aug-2024 20-Aug-2024 19-Jul-2024 19-Jul-2024 12-Sep-2024	Itemski Itemski ACT-AL (3-8 years age) / Packs of 12 Tabs [27] Bivalent Rot kits for Malaria / Test kit [192] ACT-AL (3-8 years age) / Packs of 12 Tabs [27] Bivalent Rot kits for Malaria / Test kit [192] ACT-AL (3-8 years age) / Packs of 12 Tabs [27] ACT-AL (3-8 years age) / Packs of 12 Tabs [27] ACT-AL (3-8 years age) / Packs of 12 Tabs [30] ACT-AL (3-8 years age) / Packs of 12 Tabs [30] ACT-AL (3-8 years age) / Packs of 12 Tabs [30] ACT-AL (3-8 years age) / Packs of 12 Tabs [30] ACT-AL (3-8 years age) / Packs of 12 Tabs [30] ACT-AL (3-8 years age) / Packs of 12 Tabs [30] ACT-AL (3-8 years age) / Packs of 12 Tabs [30] ACT-AL (3-8 years age) / Packs of 12 Tabs [30] ACT-AL (3-8 years age) / Packs of 12 Tabs [30] ACT-AL (3-8 years age) / Packs of 12 Tabs [30] ACT-AL (3-8 years age) / Packs of 12 Tabs [30] ACT-AL (3-8 years age) / Packs of 12 Tabs [30] ACT-AL (3-8 years age) / Packs of 12 Tabs [30] ACT-AL (3-8 years age) / Packs of 12 Tabs [30]	ВАТСН НО 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	EPP DATE E	REQ./SANC. QUANTITY 595/595 5/5 95/95 20000/20000 5/5 5/5 5000/5000 80/80	ORDER/TRF QTV. 595/595 5/5 95/95 40/40 20000/20000 5/0 100/0 5000/0 80/50	Status Search: Search: Status Status Status Transfer In-Process Order In-Process Order In-Process Order In-Process	ACTION © 0 0 0 © 0 0

Step 2: The following screen is appeared click on "Generate" Button for Transfer Request Excess.

Home Menu Transfer Request Excess						
Programme Name:	NVBDCP	Warehouse Name:	Nodal Officer NVBDCP Andaman Nicobar	Request Date:	06-Sep-2024	
Added Excess Item Detail						
	Drug Name	Batch No	Available Qty	Expiry Date Mfg Date	Excess Qty	Action
New Excess Item Details						
Group Name:	All	Sub Group Name:	Select value	v		
Item Name:*	ACT-SP (0-1 year) / Blister Pack [31]					
Selected Item Name:	ACT-SP (0-1 year) / Blister Pack [31]					
Batch Details						
Batch No.	Available Qty.		Exp. Date	Mfg Date	Excess Qty.	
ACT2-01		450000 Nos	Aug/2025	Aug/2024		
Approval Details			Add 🖸			
Approval Date:	06-Sep-2024	Approved By:	G.V.Satyanarayana Raju - Nodal Officer NVBDCP	Andamai v Name of the Approver	G.V.Satyanarayana Raju - Nodal O	
Other Details						
Remark:						
		e	I Save 🖉 Clear 📀 Cancel			• Mandatory Fields

Step 3: The below screen is appeared, select Warehouse name from the drop-down. **Step 4**: Select the Item and enter excess qty.



Step 5: Click on "Add" button to add item and click on "Save" to submit the record.

Step 6: After Save the records "Data Saved Successfully" message appear on the screen with status "Order In-Process". Here user can Modify, Delete & View the records.

Steps for "Modify" record:

Step 1: Go to the home screen & click on "Modify" icon. The below screen is appearing user can modify records & click on" Save" button.

Home Menu Transfer Request Excess 🗷										
Transfer Request for Excess									Order In Process	Generate
show 10 v entries									Search:	
WAREHOUSE NAME	REQ NO	REQ DATE	Albendazole tablets 400 mg [390]	1	BATCH NO	EXP DATE	REQ./SANC. QUANTITY	ORDER/TRF QTY.	STATUS	
Nodal Officer NVBDCP BANKA (BIHAR)	10922400001	12-Sep-2024	ACT-AL (14+ Adult) / Packs of 24 T	1 [abs [30]	0		10/10	10/5	Order In-Process	
Nodel Officer N/PDCP Balance	10022400000	00-407-2024	ACT-AL (2-2 years and) / Backs of	f 12 Tabe [27]	ACT-01	Apr/2027	10/10	0/0	Order In-Process	
Nodel Off NVPDCP Bakelo	10922400000	09-409-2024	ACT-AL (3-8 years age) / Packs o	f 12 Tabs [27]	ACT-01	Apr/2027	02/02	0/0	Order In-Process	
NURDER CHE Bornity	10922400000	05=Sep=2024	ACT-AL (14+ Adult) / Packs of 24 T	rabe [20]	R1=0907	w/2027	95/95	10/10	Order In-Process	
Nodal officer NVBDCP Barelly Littar Pradesh	10922400003	01-Sep-2024	ACT-AL (14+ Adult) / Packs of 24 T	rabs [30]	ACT-AI-1907	Jul/2028	99/99	90/90	Order In-Process	
Item Transfer Request Modify Request No (10 Warehouse Name: Nodal Officer NVBDC Sub Group Name:	9 922400001) P BANKA (BIHAR)		Request Date: Item Name:	12-Sep-2024 Albendazole tablets 400 m	g [390]		Group Name: Batch No.:	Lymphatic Filari 0	iasis	
Available Qty: 0			Excess Qty:	80 Tablet			Programme Name:	NVBDCP		
Approval Details										
Previous Approved By/Approval / Date:			Modify Approved Date:	19-Sep-2024			Approved By:	Saurabh Ma	sih - Nodal Officer NVBDCP	banka (bih ~
Name of the Approver Saurabh Ma	sih - Nodal Officer NV	BDCP BANKA (BIH#								
Other Details										
Remark:		li.								
			B	Save \Xi Clear 😣	Cancel					

Step 2: "Record Successfully Modify "message appears on the screen.

Steps for "Cancel" record:

Step 1: Go to the home screen & click on "Cancel" icon. The below screen is appearing user can cancel record.

Home Menu Transfer Request Excess 🛛									
Transfer Request for Excess								Order In Process v	# Generate
Show 10 v entries								Search:	
WAREHOUSE NAME	REQ NO	REQ DATE	ITEM NAME	BATCH NO	EXP DATE	REQ./SANC. QUANTITY	ORDER/TRF QTY.	STATUS	ACTION
Nodal Officer NVBDCP BANKA (BIHAR)	10922400001	12-Sep-2024	Albendazole tablets 400 mg [390]	0		80/80	80/50	Order In-Process	، 🖻 🕑 🔘
Nodal Officer NVBDCP BANKA (BIHAR)	10922400001	12-Sep-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	0		10/10	10/5	Order In-Process	0 1 0
Nodal Officer NVBDCP Bokaro	10922400006	09-Aug-2024	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	ACT-01	Apr/2027	50/50	0/0	Order In-Process	۲ کا 🖉
Nodal Off. NVBDCP Delhi	10922400006	08-Aug-2024	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	ACT-01	Apr/2027	50/50	0/0	Order In-Process	0 🖻 🔘
NVBDCP CHC Bareily	10922400003	05-Sep-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	B1-0907	Jul/2027	95/95	19/19	Order In-Process	0 🖻 🔘
Nodal officer NVBDCP Bareilly Uttar Pradesh	10922400002	01-Sep-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	ACT-AL-1907	Jul/2028	99/99	90/90	Order In-Process	۲ کا 🖉



Step 2: The below message is appeared on screen, enter the remarks & click on "Ok" button.

Home Menu Transfer Request Excess 🖾									
Transfer Request for Excess								Order In Process	✓
Show 10 v entries								Search:	
WAREHOUSE NAME	REQ NO	REQ DATE	ITEM NAME	BATCH NO	EXP DATE	REQ./SANC. QUANTITY	ORDER/TRF QTY.	STATUS	ACTION
Nodal Officer NVBDCP BANKA (BIHAR)	10922400001	12-Sep-2024	Albendazole tablets 400 mg [390]	0		80/80	80/50	Order In-Process	0 🖸 💿
Nodal Officer NVBDCP BANKA (BIHAR)	10922400001	12-Sep-2024	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	0		10/10	10/5	Order In-Process	000
Nodal Officer NVBDCP Bokaro	10922400006	09-Aug-2024	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	ACT-01	Apr/2027	50/50	0/0	Order In-Process	0 2 0
Nodal Off. NVBDCP Delhi	10922400006	08-Aug-2024	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	ACT-01	Apr/2027	50/50	0/0	Order In-Process	000
NVBDCP CHC Barelly	10922400003	05-Sep-2024	ACT-AL (14+ Adult)		Jul/2027	95/95	19/19	Order In-Process	00
Nodal officer NVBDCP Bareilly Uttar Pradesh	10922400002	01-Sep-2024	ACT-AL (14+ Adult)		Jul/2028	99/99	90/90	Order In-Process	000
Nodal officer NVBDCP Bareilly Uttar Pradesh	10922400004	01-Sep-2024	ACT-AL (9-14 year:		Jul/2027	1/1	0/0	Order In-Process	000
Nodal officer NVBDCP Bareilly Uttar Pradesh	10922400005	01-Sep-2024	ACT-AL (14+ Adult)		Jul/2027	60/60	0/0	Order In-Process	00
Showing 1 to 8 of 8 entries				OK Cancel					Previous 1 Next

Step 3: "Records Successfully Cancel" message appear on the screen.

Steps for "View" record

Step 1:-Go to the home screen & click on "View" icon. The below screen is appearing user can View & print record

tem Transfer Request View					
arehouse Name: Nodal Officer NVBDCP BANKA (BIHAR)	Request Date:	12-SEP-2024 12:48:20	Group Name:	Malaria	
ib Group Name:	Item Name:	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	Batch No.:	0	
cess Qty: 10 Nos	Exp Date:		Programme Nar	ne: NVBDCP	
der Detail(s)					
Order No.	Order Date	Order For	Order Qty.	Transfer Qty.	Ack/Bkg Qty.
10932400024	12-SEP-2024 12:48	Nodal Officer NVBDCP Balia(Uttar Pradesh)	10 Nos	5 Nos	5/0 Nos
proval Details					
S.No Level Type		User Name	User Level	,	Approval Date & Time
		No Record Found			

5.5 Online Transfer Order Detail

This process involves the transferring store sending items to the requesting store based on the specifications outlined in the transfer order generated by the HQ.

Steps required for "Item wise Online Transfer Details"

Step 1: Select "**Item wise Online Transfer Details**" sub menu from the "**Issue Management Desk**" in Services Module.

E Services	
Demand Management	~
Receive Management	~
Issue Management	~
 Issue Desk 	
 Issue to Sub Store Offline 	
 Issue To Third Party 	
 Item Wise Online Transfer Detail 	
 Breakage Lost Item Details 	
 Condemnation Register 	

Step 2: The below screen appears, select Warehouse name & Transfer Request no. form the drop-down menu and click on "GO" button.

Home Menu	ı Item Wise I	Drug Transfer Order 🛚	Item Wise Online Tra	ınsfer Detail 🛛			
ltem W	/ise Drug Onli	ne Transfer Detail					
Warehou	se Name:*	AGARTALA-CW	v	Transfer Date :	24-Jul-2024/12:08:05	Transfer Request No.:*	10932400014 (24-Jul-2024) - Nodc ~
					Go→		
				B	Save = Clear Save		• Mandatory Fields

Step 3: The following screen is appeared fill the "Transfer Qty" in Transferring Details Section & fill data in other detail section and click on "Save" button.

Menu Item Wise Dri	ug Transfer Order 🛛 Item Wise Onlin	ne Transfer Detail 🕱			<u> </u>
m Wise Drug Opline	a Transfer Detail				
IT WISE Drug Online					Uiew
CP-HQTransfer Requ	iest Sent By:	AGARTALA-CWWarehous	se Name:	24-Jul-2024/12:08:05Transfer Date & Time:	
sfer Request No:					
eeuuu/14 124=.itii=2024) - NOUGI OTTICEL NARDCH Adilabad 16	aungunu			
er Detail(s)					
er Detail(s) ul-2024Order Date:		Nodal Officer NVBDCP Ad	íilabad TelanganaReceiving Warehouse Name:		
er Detail(s) ul-2024Order Date: DCPProgramme Name	e:	Nodal Officer NVBDCP Ad	filabad TelanganaReceiving Warehouse Name:		
er Detail(s) ul-2024Order Date: DCPProgramme Name Transferring D	∞ vetails(s)	Nodal Officer NVBDCP Ac	illabad TelanganaReceiving Warehouse Name:		
er Detail(s) ul-2024Order Date: DCPProgramme Name Transferring D	o: Hetails(s) Batch_No	Nodal Officer NVBDCP Ac	illabad TelanganaReceiving Warehouse Name: Order City	Balance City	Transfer Qty
er Detail(s) ul-2024Order Date: DCPProgramme Namu Transferring D Name : ACT-AL (14+ Ac	e: tetails(s) Batch_No dutt) / Packs of 24 Tabs [30]	Nodal Officer NVBDCP Ac	illabad TelanganaReceiving Warehouse Name: Order City	Bolance Cty	Transfer Qty
er Detail(s) ul-2024Order Date: DCPProgramme Nami Transferring D Name : ACT-AL (14+ AC Click He	e: tetails(s) Botch_No duth) / Packs of 24 Tabs [30] are For Batch Prefernces	Nodal Officer NVBDCP Ad Available Qty 40 Nos	filabad TelanganaReceiving Warehouse Name: Order City 40 Nos	Bolance City 40 Nos	Transfer Qiy
er Detail(s) ul-2024Order Date: DCPProgramme Name Transferring D Name : ACT-AL (14 - A Click He	o: Petch_No dut) / Procks of 24 tabs [30] are For Batch Preferences	Nodal Officer NVBDCP Ad Available Qty 40 Nos	illabad TelanganaReceiving Warehouse Name: Order City 40 Nos	Bolance City 40 Nos	Transfer Qiy
or Detail(s) ul-2024Order Date: UCPProgramme Namu Transferring D Name: ACT-AL (14+ A Click He or Detail(s)	o: letails(s) Batch_No dut) / Pacts 24 Tobs [30] are For Batch Preferences	Nodal Officer NVBDCP Ad Available Qty 40 Nos	illabad TelanganaReceiving Warehouse Name: Crater Cey 40 Nos	Bolance City 40 Nos	Transfer Qiy
er Detail(s) ul-2024Order Date: CCPProgramme Namu Transferring D Name: ACT-AL (14 A Click He er Detail(s) K No:	e: Botch_No Botch_No dth) Foacts e 24 Tabs [30] are For Batch Preferences	Nodal Officer NVBDCP Ad Available Qty 40 Nos Driver Name:	illabad TelanganaReceiving Warehouse Name: Order Cty 40 Nos cdac	Bolance Cty 40 Nos Driver Mobile No: 5465654438	Tronsfor Qty

Step 4: After Save record print Popup is appear on the screen. User can Print & Download PDF by clicking on **Print & Download** icons.

Rome Weel Rem Wee Drug remain Order 24-Jul-2024 12:12 Warehouse Name.* Active Marehouse Name.* Active Active Transfer_no:1051240009 Transfer_no:1051240009 Transfer_date:24-Jul-2024 From_store_name:ACARTALA-CW To_store_name:Modal Officer NVBDCP Active To_store_name:Modal Officer NVBDCP	
Kern Wise Drug Online Transfer 24-Jul-2024 12:12 Image: Central Medical Services Society Worehouse Name* Act Image: Central Medical Services Society Transfer_no:1031240009 Transfer_date:24-Jul-2024 Transfer_no:1031240009 Transfer_date:24-Jul-2024 Order_no:1031240009 Transfer_date:24-Jul-2024 Order_no:1031240009 To_store_name: Modal Officer IVBDCP Addabad Telangana Order_no:10322400014 Order_date:24-Jul-2024	
Rem Wase Drug Online Transfer 100 24-jul-202412:12 Warehouse Nome* Autor Image: Contrast of C	
Central Medical Services Society Transfer_no:1051240009 Transfer_date:24-Jul-2024 From_store_name:AGARTALA-CW To_store_name.Modal Officer NVBDCP Adiabad Telangana Order_no:10932400014 Order_date:24-Jul-2024	
From_store_name:AGARTALA-CW To_store_name: Adiabad Telangana Order_no:10932400014 Order_date:274	
Batch_No Expiry_Date Rate/unit Transfer_qty Cost(rs.)	
Funding Source Name:Domestic Fund - DF	
1 ACT-AL (14+ Adult) / Packs of 24 TEST FOR LP Jul/2026 6.00/No. 40 Nos 240.00	
Total_cost(n) 240	
Admin Nrbdcp (admin_nrbdcp) Received_by Transferred_by	

View: There will be option to view issued details. **Step require for "View "option:**

Step1: Click on "View" button on the home screen as shown on the screen.

Item Wise Drug Online	e Transfer Detail						View
Warehouse Name:*	AGARTALA-CW	~	Transfer Date :	24-Jul-2024/12:31:06	Transfer Request No.:•	Select Value	v
			8	Save = Clear O Cancel]		* Mandatory Fields



Step 2: The below screen is appeared. Select Warehouse name from the drop-down menu, select from date, to date & click on "**Search**" button.

Step 3: Transfer Details table appears on the screen, select records & click on radio button. Item details table show User can Print the data on click "**Print**" button.

	ransfer Detail View						
*Warehouse Name:	AGARTALA-CW	From Date :	24-Jul-2024	*To Date:	2	4-Jul-2024	
			Q. Search				
Transfer Details(s)							
# Tr	ransfer_no	Transfer_date	Transfer_to	Program	ne_Name	Order_no	Order_date
. 1	1051240009	24-Jul-2024 12:12	Nodal Officer NVBDCP Adilabad Telangana	NVE	DCP	10932400014	24-Jul-2024 11:08:13
< Item Details(s)	item_Non	na	Batch_No.	Expiry	Transfer_qty	Rec_qty	Cost(rs.)
< Item Details(s) ACT-AL (14+ Adult) / Packs of 24	Rem_Non 14 Tobe [30]	ne	Botch_No. TEST FOR IP	Expiry Jul/2028	Transfer_qty 40 Nos	Røc_qty C	> Coat(rs.) D- 240.00
< Item Details(s) ACT-AL (l4+ Aduit) / Packs of 24	item_Nan M Tabs [30]	ne	Botch_No. TEST FOR IP	Explay Jul/2026	Transfer_qty 40 Nos	Rec_qty C	Cost(m) D- 240.00
< Item Details(s) ACT-AL (I4+ Aduit) / Packs of 24 Remark:	Нет_Nor И Табе [30] Ж	ne	Batch_No. TEST FOR LP	Expiry Jul/2028	Transfør_qty 40 Nos	Rec_qty C	Cost(rs.) D- 240.00

Step 4: "Print" & "Download" the Boucher by clicking on Print & Download icons as shown on the screen.

ine Transfer Detail 🗵							
	Fr	Transfer_no:1051240009 om_store_name:AGARTALA-CW Order_no:10932400014 Demand_no:10912400001 ourramme Name:WBDCP	ral Medica	I Services Transfer_ To_store_r Order_ Demand_	Society date:24-Jul- Nodal (aame: Adilaba date:24-Jul- date:24-Jul- date:24-Jul-	2024 Officer Id Telai 2024 2024	NVBDCP ngana
	S.No. Fundi	Drug_Name Bato	:h_No Expiry DF	_Date Rate	/unit Transfe	er_qty	Cost(rs.)
	1	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	TEST FOR LP	Jul/2026	6.00/No.	40 Nos	240.00
				Total_cost(rs)	240	
	 Receiv	ed_by			Admin Nvbdcp Trans	(admin_ sferred	nvbdcp) _by

5.6 Item wise Transfer Acknowledge Desk

After the facilities receives the allocated stock in response to the Transfer order, it confirms the receipt of stock through the Acknowledge desk.

Activities on the "Item wise Transfer Acknowledge" include:

• Acknowledge:- This acknowledgment serves as a confirmation that the stock has been received and is ready for Distribution or further processing.



- View:- Access and review the details of drug transfer Acknowledge.
- Steps required for "Item wise Transfer Acknowledge Desk".
- Step1: Select "Itemwise Transfer Acknowledge Desk" sub menu from the "Receive Management Desk" in Services module.



Step2: Data show on home screen with status –**Acknowledge-Pending**. Select record & click on "**Acknowledge**" icon.

Home Menu Itemwise Transfer Acknowledge D	esk 🗵							
Item Wise Transfer Acknowledge Desk							Status	~
Show 10 v entries							Search:	
ACK BY	REQUEST TYPE	WAREHOUSE NAME	GR NO	TRANSFER DATE	REQUEST NO & DATE	PROGRAMME NAME	STATUS	ACTION
Nodal Off. NVBDCP Delhi	Transfer Request	Nodal Officer NVBDCP Bokaro	1051240004	28-May-2024	10912400001/28-May-2024	NVBDCP	Acknowledge-Pending	0
Nodal Officer SPO NVBDCP Mizoram	Transfer Request	Nodal Off. NVBDCP Delhi	1051240005	28-May-2024	10912400001/28-May-2024	NVBDCP	Acknowledge-Pending	00
Nodal Officer NVBDCP Andaman Nicobar	Transfer Request	KOLKATA-CW	1051240003	22-May-2024	10912400001/22-May-2024	NVBDCP	Acknowledge-Pending	00
Nodal Off. NVBDCP Lucknow	Transfer Request	KOLKATA-CW	1051240002	22-May-2024	10912400001/22-May-2024	NVBDCP	Acknowledge-Pending	00
Nodal Officer NVBDCP Adilabad Telangana	Transfer Request	AGARTALA-CW	1051240009	24-Jul-2024	10912400001/24-Jul-2024	NVBDCP	Acknowledge-Pending	0
Showing I to 5 of 5 entries							Previous	1 Next

Step3: Fill the Remarks field and click on "Save" button.

Nodal Officer NVBDCP Adilabad Telangana	Request Type :	Transfer Request		Request no :	10912400001		
24-Jul-2024	Programme Name :	NVBDCP		Remark :	ok		
AGARTALA-CW	Transferred Date:	24-Jul-2024		Transferred No :	1051240009		
112	Driver Name :	odac		Driver Mobile No :	5485654436		
33.00							
atalis							
Drug Name	Batch No.	Total Transferred Qty	To be Acknowledged qty	Receive Qty	Bkg/short Qty	Balance Qty	Mfgi
4+ Adult) / Packs of 24 Tabs [30]	TEST FOR LP	40 Nos	40 Nos	40	0	0 No.	Shi
Drug Norme + Adulty / Paska of 24 Tala [30]	Batch No. TEST FOR LP	Total Transferred Qty 40 Nos	To be Acknowledged qty 48 Nos	Receive Qty	Bkg/short Qty	Balance Qty 0 No.	
				_			>
1	Nodal Officer MNBCP Adlatad Telangana 24-34-3024 AdaMTALA-CW 102 33.00 Colls DU/g Mana Adulty / Packs of 24 Table [20]	Nodaj Oficer MBCCP Adlobod Telongona Request Type : 24-34-30-2024 Programme Name : ADARTAL-CW UTINITIES Date: 10 10 10 10 10 10 10 10 10 10 10 10 10	Nodad Officer MotioCP Addiabad Takingona Request Type: Transfer Request 24-34-5024 Programme Name : NVBODP Adwit/AL-OW Transferred Date: 24-34-5024 10 Oriver Name : cdac 30.00 Oriver Name : cdac coll Test For LiP 40 Nos	Nodal Officer Motioc's Addobid Heangana Request Type : Transfer Request : 24-347-5024 Pregramme Nome : N4BOC'R AAAHTAL-CW 24-347-602 · 24-347-602 · 102 Driver Nome : 24-347-602 · 102 Driver Nome : cdac 30.00 Driver Nome : Cdac Coll Enda Materia Test FOR LP 40 Nos Tab Acknowledged dgl Addi / Jass of 24 Tabs [30] TEST FOR LP 40 Nos 40 Nos	Notid Differ Mitbor Adubba Takongona Request Type: Turnifer Request no: Request no: 24-34-2024 Programme Nome: NVIDCP Remark : Aduit 1-CW Transferred Dote: 24-32-2024 Remark : 10 Driver Nome: cdod Driver Mobile No: 200 Driver Nome: cdod Driver Mobile No: color Driver Nome: Cdod Cdod color Driver Nome: Cdod Cdod	Nodal Officer Mitloch Adlaboad Nalongona Request Type: Transfer Request Request Re: 0012.00001 24-34-2024 Programme Name: MitloCP Remont :: oit 24-34-2024 Programme Name: MitloCP Remont :: oit 24-34-2024 Programme Name: 24-324 Remont :: oit 10 Univer Name: odoc Driver Mobile No: 5405054436 2000 Univer Name: odoc Driver Mobile No: 5405054436 2000 Univer Name: odoc Driver Mobile No: 5405054436 2000 Driver Name: odoc Driver Mobile No: 5405054436 2000 TEST FOR LP 40 Nos 10 La Admonting of gram Receive QY Receive QY Admit / Passe of 24 Tates [5] TEST FOR LP 40 Nos 40 Nos 40 Nos 40 Nos 40 Nos	Notificer Notioor Addood Nationgona Request type: Traffer Request Request m: 00200001 24-34-2024 Programme Name: NRDOP Remark : 04 AdatTAA-CW Programme Name: 24-34-2024 Remark : 04 Indextore Advisord Value Name: 24-34-2024 Remark : 04 Indextore Advisord Value Name: 24-34-2024 Remark : 04 Indextore Advisord Value Name: Color Remark : 04 Indextore Advisord Value Name: Color S4595449 S4595449 Indextore Advisord Value Name: Color S4595449 S4595449 Indextore Advisord Value Name: Color S4595449 S4595449 Indextore Advisord Value Name: Color Advisord Value Name: S4595449 S4595449 Indextore Advisord Value Name: Color Advisord Value Name: S4595449 S4595449 Indextore Advisord Value Name: Color Advisord Value Name: S4595449 S4595449 Indextore Advisord Value Name: Status Name: <t< td=""></t<>

Step4: **"Record Acknowledge Successfully!** message appear on the screen. Data show on home screen & status should be changed to **"Closed"**.

Home Menu Itemwise Transfer Acknowledge Desk 🛛								
Item Wise Transfer Acknowledge Desk							Closed	v
Show 10 v entries						Search	r.	
ACK BY	REQUEST TYPE	WAREHOUSE NAME	GR NO	TRANSFER DATE	REQUEST NO & DATE	PROGRAMME NAME	STATUS	ACTION
NODAL OFFICER NVBDCP INDORE	Transfer Request	Nodal Officer NVBDCP Bokaro	1051240001	25-Apr-2024	10912400001/25-Apr-2024	NVBDCP	Closed	୍ <u>ଚ</u> ସ୍
Nodal Off. NVBDCP Delhi	Transfer Request	Nodal Officer NVBDCP Bokaro	1051240007	28-May-2024	10912400002/28-May-2024	NVBDCP	Closed	<u>୍</u> ଚ <u>ସ</u>
Nodal Officer NVBDCP Andaman Nicobar	Transfer Request	Nodal Off. NVBDCP Delhi	1051240008	09-Jul-2024	10912400003/09-Jul-2024	NVBDCP	Closed	<u>୍ ସ</u>
Nodal Officer NVBDCP SIWAN (BIHAR)	Transfer Request	Nodal Off. NVBDCP Delhi	1051240006	28-May-2024	10912400001/28-May-2024	NVBDCP	Closed	୍ <u>ଚ</u> ସ୍
Nodal Officer NVBDCP Adilabad Telangana	Transfer Request	AGARTALA-CW	1051240009	24-Jul-2024	10912400001/24-Jul-2024	NVBDCP	Closed	 ହ
Showing 1 to 5 of 5 entries							Previous	1 Next

Step required for "View":

Step1:-Go to the home screen, select data & click on "View" icon. The below screen is appearing user can view the records.

Home Menu Itemwise Transfer Acknowledge De	esk 🗵							
Here Wiles There days below and a days Develo							Status	ý
Item Wise Transfer Acknowledge Desk								
Show 10 v entries							Search:	
ACK BY	REQUEST TYPE	WAREHOUSE NAME	GR NO	TRANSFER DATE	REQUEST NO & DATE	PROGRAMME NAME	STATUS	ACTION
Nodal Off. NVBDCP Delhi	Transfer Request	Nodal Officer NVBDCP Bokaro	1051240004	28-May-2024	10912400001/28-May-2024	NVBDCP	Acknowledge-Pending	00
Nodal Officer SPO NVBDCP Mizoram	Transfer Request	Nodal Off. NVBDCP Delhi	1051240005	28-May-2024	10912400001/28-May-2024	NVBDCP	Acknowledge-Pending	00
Nodal Officer NVBDCP Andaman Nicobar	Transfer Request	KOLKATA-CW	1051240003	22-May-2024	10912400001/22-May-2024	NVBDCP	Acknowledge-Pending	00
Nodal Off. NVBDCP Lucknow	Transfer Request	KOLKATA-CW	1051240002	22-May-2024	10912400001/22-May-2024	NVBDCP	Acknowledge-Pending	0
Nodal Officer NVBDCP Adilabad Telangana	Transfer Request	AGARTALA-CW	1051240009	24-Jul-2024	10912400001/24-Jul-2024	NVBDCP	Acknowledge-Pending	۲
Showing I to 5 of 5 entries							Previous	1 Next

m wise Transfer Acknow	vlødge View							
eiving Warehouse Name :	Nodal Officer NVBDCP Adilabad Telangana	Request Type :	Transfer Request		Request no :	10912400001		
est Date :	24-Jul-2024	Programme Name :	NVBDCP		Remark :	ok		
lerred By :	AGARTALA-CW	Transferred Date:	24-Jul-2024		Transferred No :	1051240009		
Detail(s)								
lo:	112	Driver Name :	cdac		Driver Mobile No :	5465654436		
r Cost :	33.00							
Acknowledge Drug D	etails							
	Drug_Name	Batch_No.	Total_transferred_qty	To_be_Acknowledged_qty	Receive_qty	Bkg/short_qty	Balance_qty	
	Tabs [30]	TEST FOR LP	40 Nos	40 Nos	0 Nos	0 Nos	40.0 Nos	

5.7 Issue to Third Party

Facilities can issue items to third parties as part of a programme using the designated third-Party Issue Desk.

Activities that can be performed on Third Party Issue desk.

- Issue: This function allows the creation of a third-party issue specific to a particular programme.
- View: This function provides the ability to view the details of all third-party issues that have been generated.

Step required "Issue to Third Party" Process:-

Step 1: Select "Issue to Third Party" sub menu from the "Issue Management Desk" in Services Module.

Demand Management	~
Receive Management	~
Receive From Third Party	
Challan Process	
 Challan Process For Local Purchase 	
 Transfer Approval Desk 	
Issue Management	~
 Issue to Sub Store Offline 	
 Issue To Third Party 	
 Issue Acknowledge Desk 	
 Item Wise Drug Transfer Order 	
 Condemnation Register 	
 Item Wise Online Transfer Detail 	
 Itemwise Transfer Acknowledge Desk 	
 Issue Desk 	
 Breakage Lost Item Details 	
Procurement Management	~
Inventory Management Program	~

Step 2: The below screen appears .Select warehouse name, Programme Name, Funding Source & Third-Party Name from the drop-down menu & click on "**Drug Finder**" button .

sue To Third Party										
										View
(arehouse Name:*	AGARTALA-CW		Programme Name:*	NVBDCP		v Funding	g Source:*	Domestic Fund	i - DF	~
arty Name:•	Janani		Requested Date & Time:	24-Jul-2024/i	14:48:48					
lew Request Details									<u>م</u> ا	Drug Finder
Drug Name	Batch No.	Expiry Date	Mfg Name	Avl Qty	Issue qty•	Po no.	Carton No	Funding Source	Rack Name	#
Act-Al (3-8 Years Age) / Packs Of 12 (27)	Tabs ACT-1007	Jul/2027 /	Atago India Instrument Pvt Ltd	1870 Nos	100	(0)	o	Domestic Fund - DF		
Act-Al (3-8 Years Age) / Packs Of 12 (27)	Tabs ACT-AL-1907	Jul/2030 /	Angstrom Biotech Pvt Ltd	10000 Nos	100	CMSS/2017 - 2018(0)	0	Domestic Fund - DF		
pproval Details										
pproval Details	Employee Nvbdcp - AGAF	RTALA-CW	Approved Date:*	24-Jul-2024	4	Approv	ed Remarks:*	9K		11.
pproval Details pproved By:* received Details	Employee Nvbdcp - AGAF	RTALA-CW	Approved Date:*	24-Jul-2024	4	Approv	ed Remarks:*	9K		h.

Step 3: on click "Drug Finder" button the below screen appear, select Drugs to be issued & fill required **Quantity** and click on "OK" button.

Step 4: After drug selection, these drugs will be added in "**New Request Details**" section fill the other information like "**Approval Details & Received Details**" section & click on "**Saved**" button.

sue To Third Party										
reho Item Sear	rch						Selected	Entry Only		
	Group Name: All	~		It	em Name					
Batch No.	Manufacture Name	Expiry Date	FS Name	Stock Status	PO No	Location	Avi Qty.	Qty.		
ACT-0807	Aspen Laboratories Pvt Ltd	Jul/2027	Domestic Fund - DF		(0)		9800 Nos	O	Nos	Druc
w Ré										Jiug
Selected Item Nan	ne : Act-Al (6 Months - 3 Years Age) / Packs (Of 6 Tabs (28)							Total Qty. :	٥
•Mandatory Field((s)						- F			
Selected	Quarantine 🥚 In-Active / Expired							OK Cance	1	

Step 5: After Save data "Drug Issue Successfully "message is appear & a Boucher is generated on the screen.

Step 6: Click on "Print" & "Download" icon to print & download the Boucher.

									8	
24-Jul-20	024 15: 15:							ی		
	lssue T Req./issue N Programme_Nam	o :Janani). :1065240003 e :NVBDCP	Central Me (AGAR Direct Is	edical Service (TALA-CW) ssue Dotails	es Society	Req. Date :24-Jul-2 Issue Date :24-Jul-2	1024 1024			
S.No	Item Name	Batch No.	Mfg Name	Exp. Date	Rate/UOM	Issue Qty.	Carton No.	Total Rate		
1	ACT-AL (3-8 years age)	ACT-1007	Packs of 12 Tabs [27]	Jul/2027	10.0000/Doses	1000 Nos	0	10000.0000		
Remark	s: ok		· · · · · ·	·		·		(cdac) Received By		
е	Abbiotogi	Jato.	24-Jul-2024			Аррготов колтал	Enter	Remarks		

5.8 Receive from Third Party

Facilities can receive items from third parties as part of a programme using the designated "**Receive From Third- Party**".

Activities that can be performed on "Receive from Third Party Desk".

- **Receive**: This function allows the receive from third-party specific to a particular programme.
- View: This function provides the ability to view the details of all third-party receives that have been generated.
- •

Step required "Receive from Third Party" Process:-

Step 1: Select "**Receive from Third Party**" sub menu from the "**Receive Management Desk**" in Services Module.

Step 2: Select records from the drop-down menu & fill the data of New Batch details Section and click on "Save" button.

Step 3: After "Save" record "Data saved successfully" message appear on the screen.

me Menu	
E Services	
Demand Management	~
Receive Management	~
 Receive From Third Party Challan Process 	
 Challan Process For Local Purchase 	
 Transfer Approval Desk 	
Issue Management	~
Procurement Management	~
Inventory Management Program	~
CMSS View	~

Menu Receive From Ti	hird Party 🖬					Char
Receive From Third Parts	/					
						View
arehouse Name:*	AGARTALA-CW	Received Date:*	24-Jul-2024	Programme Name:*	NVBDCP	~
nding Source Name:*	Domestic Fund - DF	 Institute Name:* 	Janani v			
m Name:*	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	Selected Item Name:	ACT-AL (14+ Adult) / Packs of 24 Tabs [30]			
isting Batch Detail(s)						+
ew Batch Detail(s)						
inufacturer Name:•	Absstem Technologies Llp	✓ Batch No:*	3July202401	Mfg. Date:	01-Jul-2024	
). Date:*	24-Jul-2025	Rate / Pack Size:*	10	Rate Pack Size:*	Select Value	~
ock Status:*	Active	V Rec. Qty.*	n	Add / Modify Carton		
			Nos			

over lines

Step required for "View" Process:-

Step 1: Click on "View" icon which is appears on the screen.

Home Menu Receive From Third	i Party 🛛					
Receive From Third Party						View
Warehouse Name:*	AGARTALA-CW ~	Received Date:*	24-Jul-2024	Programme Name:*	Select Value	~
Funding Source Name:*	Select Value ~	Institute Name:*	Select Value 🗸			
Item Name:*		Selected Item Name:				
Existing Batch Detail(s)						+
New Batch Detail(s)						
Manufacturer Name:*	Calart Volua	Batch No:*		Mfg. Date:	24- Jul=2024	
	36600 Volde				24 301 2024	
Exp. Date:*	24-Jul-2024	Rate / Pack Size:*		Rate Pack Size:*	Select Value	~
Stock Status:*	Active	Rec. Qty.*		Add / Modify Carton		
		B So	ive 😑 Clear 😣 Cancel			

Step 2: The below screen appears select warehouse name, institute name, from date, to date & click on "GO" button.

Step 3: The existing data are show in the Existing Batch details table user can view the record.

Receive From Third Party	/ View									
Warehouse Name:*	AGARTALA-CW	v	Institute Name:*	Ngo		From Date:*	24-May-2	024		
To Date:*	24-Jul-2024									
Existing Batch Detail(s)										
Action	Item Name	Batch No.	Manufacturer	Stock Status	Avl. Qty.	Rec. Qty.	Rate / Pack Size	Mfg. Date	Exp. Date	Prog
					No Detail(s) A	vailable				
<										>
				= Clear 😣	Cancel					



5.9 Issue to Sub Store Offline

Activities that can be performed on "Issue to Sub Store Offline".

- Cancel: This function allows to Cancel Offline Issue process .
- View: This function provides the ability to view the details of all sub store issue in offline mode.

Step required "Issue to Sub Store Offline" Process:-

Step 1: Select "Issue to Sub Store Offline" sub menu from the "Issue Management Desk" in Services Module.

Step 2: Select records from the drop-down menu & fill the data and click on "Save" button.

Step 3: After "Save" record "Data saved successfully" message appear on the screen.

lome Menu	Receive From Third Party 🗷 Issue to Sub Store Offline 🛛				
🔲 Sen	vices		Admin	and Reports	
Demand	Management	~	Programme Master Spring	Order Mgmt	~
Receive	Management	~	Component Master Spring	Mis Report	~
- R	aceive From Third Party		Drug Master	Inventory Mgmt Reports	~
- c	nallan Process		Generic Drug Master		
- C	nallan Process For Local Purchase		Group Master		
• T	ansfer Approval Desk		PO Component		
Issue Ma	nagement	~	Warehouse Process Mapping Master		
• Is	sue to Sub Store Offline		Warehouse Programme Mapping Master		
► Is	sue To Third Party		Programme item mapping master		
 Is 	sue Acknowledge Desk		Warehouse Master		
• Ite	m Wise Drug Transfer Order		Store Hierarchy Master		
	undermation Register		Supplier Master		
- 10	mwise Transfer Acknowledge Desk		Approving Authority Master		
• Is	sue Desk		Authority Hierarchy Details		
• B	eakage Lost Item Details		Employee Detail Master		
Procuren	nent Management	~			
Inventory	Management Program	~			
CMSS Vi	ew	~			

Home Menu Receive From Third Par	ty 🖬 Issue to Sub Store Offline 🖬					
Issue To Substore Offline						
						Concer
Warehouse Name:*	AGARTALA-CW	 Issue Date:* 	24-Jul-2024	Warehouse Type:*	Nodal Officer	~
Indenting Warehouse:*	Nodal officer NVBDCP Gomati	Programme Name:*	NVBDCP	Funding Source:*	Domestic Fund - DF	~
New Demand						
Request Status:*	Normal ○ Urgent	Material Request Period:*	2024-2025	Indent No:*	22	
Indent Date:*	04 H4 2004	Request Type:*	terminet.			
	24=Jul=2024		Annudiy			
Select item::						
#	Item Name		Batch No.	Avi Otv	Reg. City	Issue Otv
Drug	Receiving Li	mit Balance : NA	Total: 0			
•	ACT-AL (3-8 years age) / Packs of 1	2 Tabs [27]	<u>#</u>	10870	100	
Approval Details						
Annroved By:		Verified By		Annroval date:		-
opproton by:	Employee Nvbdcp - AGARTALA-CW	v termed by:	DATA N/A	v High or an address	24-Jul-2024	100
Verified Date:	24-Jul-2024					
Verified Date:	24-Jul-2024					
Verified Date: Receive Details	24-Jul-2024					
Verified Date: Receive Details Received By:	24-Jul-2024 Other	"Name of the Receiver	odiac	*Remark:	3 5	li.
Verified Date: Receive Details Received By:	24-Jul-2024 Other	Name of the Receiver	edao	*Remark:	Så	/// *Mandatory Fields Il be updated by Acknowledge Desk
Verified Date: Receive Details Received By:	24-Jul-2024 Other	Nome of the Receiver	edac	*Remark:	Ső Indenting Store Stock wi	Mandatory Fields I be updated by Acknowledge Desk
Verified Date: Receive Details Received By:	24-Jul-2024 Other	• "Name of the Receiver	cdac B Sans Class Cancel	*Remark:	SS Indenting Store Stock wi	

Steps for "Cancel" record:

Step 1: Click on "Cancel" checkbox then Select records from the drop-down menu. Below Screen will appear.

me Menu Issue to	Sub Store Offline 🛛								
Issue To Substore	Offline >> Cancel								Ui Vi
Warehouse Name: *	Nodal Officer NVBD	CP BANF ~ Item Co	tegory:* Dru	g	√ Ware	ehouse Type	CHC		~
ndenting Warehouse:	NVBDCP CHC Bihar	Banka ~ Program Name:	NVE	BDCP	~ Fund	ing Source:	Domestic Fu	ind - DF	~
			G	o→					
			_						
tem Details			la de sé bla	Indent Date	Indenting W	arehouse	Programme Name	Stat	21
tem Details #	Issue No	Issue Date	Indent No.	indent Date	in a officing fi				uu

Step 2: Select record to be deleted & click on "Cancel" button to cancel the record then Click on "OK" button to cancel Successfully.

Steps for "View" record:

Step 1:- Click on "**View**" check box & Select records from the drop-down menu. The below screen is appearing user can **View & print** record.

/arehouse ame:* identing	Nodal Officer NVE	BDCP BANK ~ Item Category:*	Drug 11-Nov-2023	Warehouse Type: To Date	CHC 11-Nov-2024	~
Issue Date	Issue No	Indenting Warehouse	Go→ Indent No.	Indent Date	Status	View
12-Sep-2024	1031240900001	NVBDCP CHC Bihar Banka	575767	12-Sep-2024	Closed	V
19-Sep-2024	1031240900004	NVBDCP CHC Bihar Banka	45454	19-Sep-2024	Closed	V



5.10 Condemnation of Expired Items

This process involves identifying items that need to be condemned, typically because they are expired. Activities that can be performed on "Condemnation of Expired Items".

- **Request:** This desk is used for generating a formal condemnation request.
- **Cancel**: This function allows to Cancel **Condemnation** process.
- View: This function provides the ability to view the details of all Condemn items.

Steps for Generate a request:

Step 1: Select data from drop-down menu (Warehouse Name and Item Type) & select Expired Item Detail. Click on "Save" button to generate a request successfully.

Home Menu	Condemnation Register 🛛							
Condem	nation Register >> Request							
Warehouse Name :	SPO NVBDCP Delhi	, Request Date:*	11-Nov-2024		Item Type:*	Expired		~
Expired Ite	em Detail(s)							
#	Item Name	Batch No.	Rate/UOM	Exp. Date	Manufacturer Name	Available Qty.	Requested Qty.	Cost(Rs.)
Z [28]	-AL (6 months - 3 years age) / Packs of 6 Tabs	Batchtest02	23.0000/No.	Oct/2024	Astam Healthcare Pvt Limited	2344	2344	53912.00
ACT- [28]	-AL (6 months - 3 years age) / Packs of 6 Tabs	Batchtest03	12.0000/No.	Oct/2024	Aspen Laboratories Pvt Ltd	4566	0	0.0
Remarks:*	ok	<i>i</i>					Total Cost	(Rs.)53912.00
		Save	= Clear	8 Car	icel		* Mana	latory Fields

Steps to Condemn an Expired Items:

Step 1: Click on "Condemn" icon & select Condemn Type and Order Qty. then click on OK button to successfully Condemn an items.

Home Menu Conde	mnation Register 🗷						
Condemnation Rec	jister					Status	✓
Show 10 v entries						Search:	
STORE NAME	REQUEST NO	REQUEST DATE	RETURN/CONDEMN DATE	ITEM TYPE	APPROVAL DATE	STATUS	ACTION
SPO NVBDCP Delhi	10102400002	24-Oct-2024	24-Oct-2024	Expired	24-Oct-2024	Condemned	N N N
SPO NVBDCP Delhi	10102400004	11-Nov-2024	-	Expired	-	Condemnation In-Process	6 8
SPO NVBDCP Delhi	10102400003	08-Nov-2024	-	Expired	-	Condemnation In-Process	<u> 8</u> 8
Showing 1 to 3 of 3 entries							Previous 1 Next

ome Menu Condemnation Register 🛛								
Condemnation Register >> Condemn								
Narehouse Name: SPO NVBDCP Delhi	Return/Con Date :	demn 11-Nov-20	24		Item Type :	Expired		
Request Date: 08-Nov-2024	50001							
Expired Item Detail(s)								
S.No Item Name	Batch No.	Rate/UOM	Exp. Date	Manufacturer Name	Available Qty.	Sanctioned Qty.	Order Qty.	Cost(Rs.)
1 ACT-AL (14+ Adult) / Packs of 24 Tabs [30]	BATCH01	34.0000/No.	Oct/2024	Heranba Industries Ltd.	2000	2000	2000	68000
							Total Co	st(Rs.)68000.0
Return/Condemn Disposed	v Return/Conde	emn Remarks:*	ok		li.			
				0			*Man	datory Fields
	6	Save = C	lear	Cancel				

Steps for "Cancel" record:

Step 1: Click on "Cancel" icon then click on OK button to cancel record successfully.

Home Menu	Condemnation Regi	ister 🗵					
Condemnati	on Register					Status	✓
Show 10 v entries						Search:	
STORE NAME	REQUEST NO	REQUEST DATE	RETURN/CONDEMN DATE	ITEM TYPE	APPROVAL DATE	STATUS	ACTION
SPO NVBDCP Delhi	10102400002	24-Oct-2024	24-Oct-2024	Expired	24-Oct-2024	Condemned	
SPO NVBDCP Delhi	10102400004	11-Nov-2024	-	Expired	-	Condemnation In-Process	
SPO NVBDCP Delhi	10102400003	08-Nov-2024	-	Expired	-	Condemnation In-Process	Cancel
Showing 1 to 3 of 3 ent	ries					Previo	ous 1 Next

Home Menu Cond	demnation Registe	r 🛛							
Condemnation R	egister							Status	v
Show 10 v entries								Search:	
STORE NAME	REQUEST NO	REQUEST DATE	RE	TURN/CONDEMN DATE	ITEM TYPE	APPROVAL DATE	E STAT	US	ACTION
SPO NVBDCP Delhi	10102400002	24-Oct-2024	24	P-1 2024	Constraint.	04 O-t 0004	Conde	emned	
SPO NVBDCP Delhi	10102400003	08-Nov-2024	-	dvdmsmscp.uat.dcservices.in			Conde	emnation In-Process	0 0
Showing 1 to 2 of 2 entries				Selected Record (s) are being delete	d				Previous 1 Next
				Are You Sure					
					O	Cancel			

Steps for "View" record

Step 1:- Click on "View" icon. The below screen is appearing user can View & print record.



Home Menu Condemnation Register 🛛 Status **Condemnation Register** iow 10 v entries Search: STORE NAME REQUEST NO REQUEST DATE RETURN/CONDEMN DATE ITEM TYPE APPROVAL DATE STATUS ACTION SPO NVBDCP Delhi 10102400002 24-Oct-2024 24-Oct-2024 Expired 24-Oct-2024 Condemned > 🗵 🔘 SPO NVBDCP Delhi 10102400004 11-Nov-2024 Expired Condemnation In-Process di al constante de la constant SPO NVBDCP Delhi 10102400003 08-Nov-2024 Expired Condemnation In-Process ing 1 to 3 of 3 entries Previous 1 N View

Home Menu Condemnation Register 🛛							
Condemnation Register >> View							
Warehouse Name : SPO NVBDCP Delhi	Request Date :	11-Nov-2024		Item Type :	Expired		
Return/Condemn - Date :	Return/Condemn Type:	-					
Expired Item Detail(s)							
S.No Item Name	Batch No.	Rate/UOM	Exp. Date	Manufacturer Name	Requested Qty.	Return/ Condemn Qty.	Cost(Rs.)
1 ACT-AL (6 months - 3 years age) / Packs of 6 Tabs [28]	Batchtest02	23.0000/No.	Oct/2024 A:	stam Healthcare Pvt Limited	2344	2344 / 0	0.00
							stal Cost(ks.)0.0
Approval Detail(s)							
S.No Level Type	User Nan	ne		User Level	Аррі	roval Date & Time	;
		No Record Found					
Request Remarks: ok	Return/Condemn Remarks:	-					
	6	Print 😣 Car	ncel				

5.11 Breakage/ Lost Item Details

This desk is intended to maintain a comprehensive record of items that are either broken or lost within a facility .

Activities that can be performed on "Breakage/ Lost Item Details".

- Breakage: This desk is used for generating a formal condemnation request.
- Lost: This function allows to Cancel Condemnation process.
- View: This function provides the ability to view the details of all Condemn items.

Steps required for "Breakage "process:

Step 1: Select "Breakage/ Lost Item Details" sub menu from the "Issue Management Desk" in Services Module.

Step 2: Select "Breakage" radio button other details from drop down menu & fill the data and click on "Save" button.

Step 3: After "Save" record "Data saved successfully" message appear on the screen.

E Services		Admin	Reports	
Demand Management	~	Programme Master Spring	Order Mgmt	~
Receive Management	~	Component Master Spring	Mis Report	~
Issue Management	~	Drug Master	Inventory Mgmt Reports	~
Issue to Sub Store Offline		Generic Drug Master		
Issue To Third Party		Group Master		
 Issue Acknowledge Desk 		PO Component		
 Item Wise Drug Transfer Order 		Warehouse Process Mapping Master		
Condemnation Register		Warehouse Programme Mapping Master		
 Item Wise Online Transfer Detail 		Programme item mapping master		
 Itemwise Transfer Acknowledge Desk 		Warehouse Master		
Issue Desk Reakage Last Item Datails		Store Hierarchy Master		
Procurement Management	~	Supplier Master		
Inventory Management Brogram		Approving Authority Master		
		Authority Hierarchy Details		
CINOS VIEW		Employee Detail Master		

Breakage/lost Item Deta	ils											
/arehouse Name:*	AGARTALA-CW		v Programme Name	5: • N	IVBDCP		~	Funding Source:•		Domestic Fund -	• Brec	kage v
ew Request Details		Ratch No.	MfriName	Avl Otv	Bka/lost atv	Po No		Carton No	Funding S	011/58	Q Drug Finde	
Act-Al (3-8 Years Age) / Packs	Of 12 Tabs (27)	ACT-1007	Atago India Instrument Pvt Ltd	870Nos	10			0	Domestic Fu	ind - DF		•
			Amraued Date:	2	24-Jul-2024			Approved Remarks	s:* _	<u>ek</u>		11
proval Details	Employee Nvbd	cp - AGARTALA-(CW v Approved bute.									

Steps required for "Lost Item Details "process:

Step 1: Select "Breakage/ Lost Item Details" sub menu from the "Issue Management Desk" in Services Module.

Step 2: Select "Lost" radio button other details from drop down menu & fill the data and click on "Save" button.

Step 3: After "Save" record "Data saved successfully" message appear on the screen.

Menu Breakage I	ost Item Details 🛛									
eakage/lost Item	Details									View
									\odot Brea	kage Dos
ehouse Name:*	AGARTALA-CW		Programme Name	* NV	BDCP		Funding Source:*	Domestic F	Fund - DF	~
/ Request Details									Q Drug Finder	
Drug	Name	Batch No.	Mfg Name	Avl Qty	Bkg/lost qty	Po No.	Carton No	Funding Source	Rack Name	
-AI (3-8 Years Age) / I	Packs Of 12 Tabs (27)	ACT-1007	Atago India Instrument Pvt Ltd	870Nos	100		0	Domestic Fund - DF		•
roval Details	Employee Nvbc	icp - AGARTALA-	CW v Approved Date:*	24	-Jul-2024		Approved Remark	s:•		<u>////</u>
nark										
ark:	k		1							

Steps required for "View "process:

Step 1: Select "Breakage/ Lost Item Details" sub menu from the "Issue Management Desk" in Services Module.

Step 2: Click on "View" check box and select warehouse name, status, from date , To date & click on "GO" button.

Home Menu E	Breakage Lost Ite	m Details 🗙							
Breakage/	Lost Item Detai	ls >> View							
Warehouse N	lame:*	AGARTALA-CW	v	Programme Name:*	NVBDCP	v	Status:*	All	v
From Date:*		01-Jul-2024		To Date:	24-Jul-2024			Go→	
Other Detail	ls								
Remark:		Enter Remarks	li.						
				a Drint					* Mandatory Fields
				e Pint					

Step 3: The following screen is appearing user can view the record.

akaaa li aat Itam Da						
ehouse Name:*	AGARTALA-CW	, Programme Ne	Ime:* NVBDCP	↓ Status:*	All	~
om Date:•	01-Jul-2024	To Date:	24-Jul-2024		Go→	
reakage Details					_	
#	Pog /Rkg No			Proglago Dato	Statue	
•	105624000001		Red. Date 18-Jul-2024	16-Jul-2024	Processed	
•	105624000001		Req. Date 16-Jul-2024	16-Ju/2024	Processed	
©	105824000001		Req. Date	16-Jul-2024	Processed	>
• em Details	Rem Nome	Batch No.	Req. Date 16-Jul-2024	16-Ju-2024	Processed	> Issued Oty.
tem Details	Red Jaky Pro- 10582400001 Item Name of 12 Tabs [27]	Botch No. ACT-1007	Req. Date 16-Jul-2024 Exp. Date Mo Jul/2027 Atago Ind	Including Date 16-Jul-2024 anufacturer Name Requested Qty lie Instrument Prt Lld	Processed Processed	> Issued Qty. 10 Nos
tern Details	Reg Asg No. 10562400001 10562400001	Botch No. ACT-1007	Req. Dote 16-Jul-2024 Exp. Dote Mo Jul/2027 Atago Indi	nufacturer Name Requested Qty	Processed Processed	> Issued Qty. 10 Nos

6. Inventory Management Programme

Inventory management refers to the process of seeing, controlling, and optimizing inventory of drug items, It involves managing the flow of drugs from manufacturers to warehouses, and from these facilities to points of distribution.

6.1 Add Item Inventory

This process is used to add new drug item in the warehouse inventory system.

Activities that can be performed on "Add Item Inventory".

- Breakage: This desk is used for generating a formal condemnation request.
- Lost: This function allows to Cancel Condemnation process.
- View: This function provides the ability to view the details of all Condemn items.

Step 1: Select "**Add Item Inventory**" sub menu from the "**Inventory Management Programme**" in Services.

Services		
Demand Manag	ement	~
Receive Manage	ement	~
Issue Managem	ent	~
Procurement Ma	anagement	~
Inventory Manag	gement Program	~
 Add Item 	Inventory	
 Inventory 	Management	
 Physical 3 	Stock Verification	
 Stock Sta 	tus Modification	
CMSS View		~



Step 2: Click on "ADD" button the below screen appears fill other details from drop down menu & click on "Save".

Home Men	J Add Ite	em Inventory 🕨	3													
ADD Item	Inventory entries	/ List											Status Search:		~ E	∃ ADD
WAREHOUS NAME	E GROUP NAME	PROGRAMME NAME	ITEM NAME	BATCH NO	EXP DATE	OP BALANCE	REC QTY	ISSUED QTY	ACTIVE AVAILABLE STOCK	INACTIVE AVAIL STOCK	QUARANTINE AVAIL STOCKCK	MANUFACTURER NAME	PO NO	FUNDING SOURCE NAME	STOCK STATUS	ACTION
AGARTALA- CW	Malaria	NVBDCP	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	ACT-1007	Jul/2027	0	2000	1130	870 Nos	0	0	Atago India Instrument Pvt Ltd	(0)	Domestic Fund - DF	Active	۲
AGARTALA- CW	Malaria	NVBDCP	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	ACT- AL-1907	Jul/2030	0	10000	0	10000 Nos	0	0	Angstrom Biotech Pvt Ltd	CMSS/2017 - 2018(0)	Domestic Fund - DF	Active	۲
AGARTALA- CW	Malaria	NVBDCP	ACT-AL (6 months - 3 years age) / Packs of 6 Tabs [28]	ACT-0807	Jul/2027	0	10000	200	9800 Nos	0	0	Aspen Laboratories Pvt Ltd	(0)	Domestic Fund - DF	Active	۲
AGARTALA- CW	Malaria	NVBDCP	ACT-SP (0-1 year) / Blister Pack [31]	TEST LO1234	Jul/2026	0	66	0	66 Nos	0	0	Medsource Ozone Biomedicals (P) Ltd	test/local/ p0/47(10942400011)	Domestic Fund - DF	Active	۲

Step 3: After click on "Save" button "Data saved successfully" message appear on the screen.

me Menu Add Item Inv	rentory 🗵							
ADD Item Inventory								
			Stock Qty will not I	be added with the cur	rent stock (if exists)			
Store Name:	AGARTALA-CW	~	Programme Name:	NVBDCP	~			
Item Name:	ACT-AL (9-14 years a	ge) / Packs of 18 Tab	s [29]			No of Bo	itch:*	
Selected Drug Name:	ACT-AL (9-14 years a	ge) / Packs of 18 Tab	s [29]					
Ba	ıtch		Stock Qty.		Rate	/Unit	Mfg. Date	*Exp Date.
		Active	Quarantine	In-Active	Rate*	Unit	[dd-mon-yyyy]	[dd-mon-yyyy]
New Batch Y	abc	n			1.2500	No. Y	01-Jul-2024 🛛 🐻	24-Jul-2025
<						1		1
				_				Mandatory Fields
			🖬 Save	😑 Clear 🗵	Cancel			

View: This function provides the ability to view the details of all Add Item Inventory Steps require for "view":

Step 1: Click on "View" icon to the records the screen appears below.

arehouse Name: AGARTALA-CW	Item Name: ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	Batch No:	ACT-1007	
vailable Stock: 870 Nos	Manufacturer Name: Atago India Instrument Pvt Ltd	PO No:	0	
ogramme Name: NVBDCP	Funding Source Domestic Fund - DF Name:			
arton Details				

6.2 Inventory Management Desk

This process is used to check drugs status (Active, Inactive, Quarantine) etc. Activities that can be performed on "Inventory Management Desk".

- **Report** This desk is used for generating Report.
- View: This function provides the ability to view the details of drugs status.

Step 1: Select "**Inventory Management**" sub menu from the "**Inventory Management Programme**" in services .

Home Menu	
E Services	
Demand Management	~
Receive Management	~
Issue Management	~
Procurement Management	~
Inventory Management Program	~
Add Item Inventory	
 Inventory Management 	
 Physical Stock Verification 	
 Stock Status Modification 	
CMSS View	~

Step 2: Select status from the drop-down menu & click on "Report "button.

Home Menu	Invento	ory Managem	ent 🗵													
Item Invent	ory												Statu	S	- <u>-</u>	Report
Show 10 v	entries												Search	n:		
WAREHOUSE NAME	GROUP NAME	PROGRAMME NAME	ITEM NAME	BATCH NO	EXP DATE	OP BALANCE	REC QTY	ISSUED QTY	ACTIVE AVAILABLE STOCK	INACTIVE AVAIL STOCK	QUARANTINE AVAIL STOCKCK	MANUFACTURER NAME	PO NO	FUNDING SOURCE NAME	STOCK STATUS	ACTION
AGARTALA- CW	Malaria	NVBDCP	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	ACT-1007	Jul/2027	0	2000	1130	870 Nos	0	0	Atago India Instrument Pvt Ltd	(0)	Domestic Fund - DF	Active	۲
AGARTALA- CW	Malaria	NVBDCP	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	ACT- AL-1907	Jul/2030	0	10000	0	10000 Nos	0	0	Angstrom Biotech Pvt Ltd	смss/2017 - 2018(0)	Domestic Fund - DF	Active	۲
AGARTALA- CW	Malaria	NVBDCP	ACT-AL (6 months - 3 years age) / Packs of 6 Tabs [28]	ACT-0807	Jul/2027	0	10000	200	9800 Nos	0	0	Aspen Laboratories Pvt Ltd	(0)	Domestic Fund - DF	Active	۲
AGARTALA-			ACT-SP (0-1	TEST								Medsource Ozone	TEST/LOCAL/	Domestic		

Step 3:The below screen appears click on **Print, PDF & Excel** icons to print the report , download PDF & Excel file

Inventory I	Management >> Report								
		CENTE				ту			User Name : admin_nvb
		CENTR		L SERVICI	ES SUCIE	11			
			Governn (Governn 2nd Floor, Vis	nent Of India) hwa Yuvak Kendra	elfare I, rti Road				
		Opl	posite Police Station Ch DrugInven	hankayapuri, New I toryTrans R e	Delhi-110021				
		Op	provide Police Station CI DrugInven	hankayapuri, New ItoryTrans Re	Delhi-110021 Port				
S.No	Programme Name	Op; Item Name	pposite Police Station Cl DrugInven Batch No.	hankayapuri, New ItoryTrans Re	Delhi-110021 Coport	Rec. Qty	Issued Qty.	Po No.	Stock Status
S.No 1	Programme Name NVBDCP	Op Item Name ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	PL Offia Shahkar Diki oposite Police Station Cl DrugInven Batch No. ACT-1007	hankayapuri, New J ItoryTrans Re Exp. Date Jul/2027	Op Balance	Rec. Qty 2000	Issued Qty. 1130	Po No. O	Stock Status
S.No 1 2	Programme Name NVBDCP NVBDCP	Op <u>Item Name</u> ACT-AL (3-8 years age) / Packs of 12 Tabs [27] ACT-AL (3-8 years age) / Packs of 12 Tabs [27] [27]	Batch No. ACT-1007 ACT-AL-1907	Exp. Date Jul/2020 Jul/2030	Op Balance 0	Rec. Qty 2000 10000	Issued Qty. 1130 0	Ре Но. О О	Stock Status Active Active
5.No 1 2 3	Programme Name NVBDCP NVBDCP NVBDCP NVBDCP	Op ACT-AL (3-8 years age) / Packs of 12 Tabs [27] ACT-AL (3-8 years age) / Packs of 12 Tabs [27] ACT-AL (6 months - 3 years age) / Packs of 6 Tabs [28]	Batch No. ACT-AL-1907 ACT-0807	Ann Mayapuri, New I hankayapuri, New I toryTrans Re Jul/2027 Jul/2027 Jul/2027	Op Balance O 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Rec. Qty 2000 10000	Issued Qty. 1130 0 200	Po No. 0 0	Stock Status Active Active Active

Step 4: On home screen to click on "View" button to see the record.

Warehouse Name:	AGARTALA-CW	Item Name: ACT-AL (3-B years age) / Packs of 12 Tabs [27]	Batch No:	ACT-1007
Available Stock:	870 Nos	Manufacturer Name: Atago India Instrument Pvt Ltd	PO No:	0
Programme Name:	NVBDCP	Funding Source Domestic Fund - DF Name:		
Carton Details				
		= Clear		• Mandatory Fields

6.3 Physical stock Verification

This desk is designed to verify the stock position of items by matching the physically counted quantities with the stock ledger.



This process ensures accuracy in inventory management, allowing for real-time updates and adjustments based on physical counts.

The physically counted quantity of medicines is compared against the recorded quantities in the stock ledger.

If discrepancies between the counted and recorded quantities are found, the system provides the functionality to update the stock records to reflect the correct quantities.

Physical Stock Veri	ification					
Warehouse Name:*	AGARTALA-CW	~	Current Financial Year:	2024 - 2025	Programme Name:*	NVBDCP
Last Verified Date:	21-Mar-2018		Item Name:*	ACT-AL (14+ Adult) / Packs of 24	1 Tc ~	Go→
				= Clear 8 Cancel		* Mandatory
					No Issue Receive Process will Modify ,© Cancel, (§	l be Activated till stock verification comp Stock, Updation 🛞 View, 🙋 Activity not A
					• (-)Tolera	nce Limit(-)Variance QtyRecord Will si Green
Physical Rock Verification 🛛						
Trystad Block Varification g Col Varification amat ^{**}	Asia me	, ⊂urr Berr	erf floondel Year: Nome*	2014 - 2015 Act-Ac (3-4 years age) / Faces of 12 Tables [27]	Pogranma None.*	NECT
Hysical book Verification II and Verification book :	ASIA ING L Versified June Danis Na 57	v Curr Herr	art financial Year: Name* ACT24	2014 - 2015 АСТ-А. (3-4 years age) / Posta of 12 fotas [27] Алагана Амакана Тарополория 1,0	Pogramma Nome.* * Usa Notica (gy (k) 10 Nos	NIECT Cont Cont Cont Cont Cont Cont Cont Cont
nywari bink ywelinian g od Varianian mar ' v ose v Yerffield tem Detail(s) ACT A, G H, was opri / Poss of C T	Adam me: Yuuning nom Jama Mit (27)	× Con Ref	erf froncki vec: .tem#* Actse	2014 - 2015 Act-ac (2-8 pears age) / Musks al 10 hole [27] Magnona Actastion Technologies Lib Adatsion Technologies Lib	Pogramma teores*	NIECF CO- CO- 0 + + + + + + + + + + + + + + + + + + +
Nyukat Bitak Yukikakar p ank Writinatan ank Turkinatan ank Turkinatan ank Turkinatan Active, D4 Jean age / Pata of 15 11	Assu nuc Verified two bood Not 27	e Con	ere Phonolish Yeor: Norma* <u>Refor Anno.</u> A 6754	2014 - 2025 ACT-A: (D-3 years ago) / Process of U totals [27] Mag Norde Asternin Thiotocogian Lia	Pogramma Itoma*	NUECT Gard 0 ver dir (8-2) We 0 v
hydraf Bask Verliesder p bok Verliesder Jama* verlifed Itom Detail(s) ACT-4, D-3, vers qet / Pass of 1: 11	Assu nuc N Verified two broat Not 07	• Curr Rem	ere Filomobili Yeor: Norma* <u>Relati No.</u> ACT24 Balai No.	2014 - 2025 Act - Ac (3-2 years ago) / Posts of U table [27] Mag Norde Astern Technologies Lib Rote Matha Boot Matha Select Value	Pogramme Home.*	NUECT Gase 0 to dy (r-1) W 0 to dy (r-1) W 0 to dy (r-1) O 0 to dy (r-1) O
Physical Bank Youthinster g	Adau nu: Verend even Sanak Ma (27) Sörg tauna Ma	v Cur Rec v Rom	ant Monocial Year: Internet* ADT28 ADD18 A	2014 - 2005 Act-Ja (Jo-B yaon ago) / Packs at 1 hale (27) Adatam Technologies Lio Adatam Technologies Lio Adatam Technologies Lio Adatam Technologies Lio Adatam Technologies Lio Adatam Technologies Lio Adatam Technologies Lio	Auguranna Manar*	NUEOF COUNT OF (F-1) VI (F-1) VI O F T T T T T T T T T T T T T T T T T T
Pryver disce preficiency a	ABM NG Yestofel Rom Jonal Ma (7) Gagtaone Ma Salation Jana	v Curr Rec v Rec v Rec	ert Froncist Year: Name* ACT28 ACT2	2014 - 2019 Art-Ac (3-4 years ange) / Powles at 11 Intes [21] Ansatan Technologies Lis Assatan Technologies Lis SecuritysJus SecuritysJus SecuritysJus	Pagaanna tana.* And Status (cg (c) Status (c	NUCCP Gold Commit Oly (D - 3) VP. OLY (D -
Projektif Brak gestification () book Varification Dook ' No Provide States Color: No Provide States Verification Detail(s) () CT-6, D-6 ass qct: Provide States () CT-6, D-6 ass qct: Provide States	ADVA THIC Very of a face (west) New (7) Deg latery M M Indext value	v Curr Ber v Age v Age state v Age v Age	er filonold Year: Name* <u>47174 Make</u> AGT24 Name*: Callo No. Name*: Callo No.	2014 - 2023 ACT-A: (>4 years cap) / Posks of U tota [27] Acesson Technologies Lis Acesson Technologies Lis Select Value Ja-Ad-2024	Pogramma Itome."	N1007
Physical Back Yundisator () Sock Verificator Sock : No Verificat from Detail(s) (cf.rk. d F.mss pel Pess of C) 	Aban Hell Versified familiants Net (27)	v Curr Barr v Mgt v Mgt v Mgt v Sact	ert Floordal Yuos: Nome* ACT28 ACT28 Nome* Nome* Cools: Cools: Cools:	2014 - 2029 ACT-A. (3-4) years age) / Facts of 11 tots [27] ACT-A. (3-4) years age) / Facts of 11 tots [27] Active Technologies 1.0 Beact Volume Sector	Nogannu ktine.* Volki ktolati (27 (2)) Stati ktine.* Statione.* Statione.*	MISC# Country (PA) Var CP3 (PA) Var Country

6.4 Stock Status Modification Process

This process is used for modify available stocks in store.

Activities that can be performed on "Stock Status Modification".

- Modify: In this process user can change stock status (Active, Inactive and Quarantine).
- View: This function provides the ability to view the details of drugs status.

Steps required for "Modify Process":

Step 1: Select "Stock Status Modification" sub menu from the "Inventory Management Programme" in Services .

Services	
Demand Management	~
Receive Management	~
Issue Management	~
Procurement Management	~
Inventory Management Program	~
 Add Item Inventory Inventory Management Physical Stock Verification Stock Status Modification CMSS View 	~
 Rate Contract Details View Tender View Purchase Order View Challan Process View Spring QC Report Acknowledge View Inventory Management View 	

Step 2: Select the data from the drop-down menu & click on "GO" button, the below screen appears.

Stock Status Updation	Desk						View
Warehouse Name:*	NVBDCP-HQ	v	Programme Name:*	NVBDCP	v	Item Name:*	ACT-AL (3-8 years age) / Packs of 12 Tal v
Store Name:*	AGARTALA-CW	v	Batch No*	ACT-1007	v		Go→
			I	E Clear Clear Cancel			• Mandatory Fields

Step 3: Current stock details table appear on "GO" action. Select Status from the dropdown menu & fill remarks and click to "**Save**" button.

Stock Status Updati	on Desk					View
Warehouse Name:*	NVBDCP-HQ	Programme Name:*	NVBDCP	v Item Name:*	ACT-AL (3-8 year	rs age) / Packs of 12 Tal v
Store Name:*	AGARTALA-CW	✓ Batch No.:*	ACT-1007	v		
Current Stock Details	3					
#	Item Name	Betek Ma				
		Batch No.	Supplier Name	Total Quantity	Total Box	Stock Status
۲	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	ACT-1007	Atago India Instrument Pvt Ltd	Total Quantity 870	Total Box 1	Stock Status Active
Update For All Stores:	ACT-AL (3-8 years age) / Packs of 12 Tabs [27]	ACT-1007	Atago India Instrument Pvt Ltd	Total Quantity 870 Remarks:*	1 Q <u>k</u>	Stock Status Active

Step 4: "Stock Status Has Been Successfully Modified" message appear on the screen.